



THE LONDON BOROUGH  
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DATE: 9 June 2014

To: Members of the  
**PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND SCRUTINY COMMITTEE**

Councillor Kate Lymer (Chairman)  
Councillor Chris Pierce (Vice-Chairman)  
Councillors Douglas Auld, Kim Botting, David Cartwright, Peter Fortune,  
Tom Philpott, Michael Rutherford and Richard Williams

Non-Voting Co-opted Members –

Terry Belcher, Safer Neighbourhood Board  
Derec Craig, Bromley Victim Support  
Dr Robert Hadley, Bromley Federation of Residents Associations  
Alf Kennedy, Bromley Neighbourhood Watch  
Laila Khan, Bromley Youth Council  
Grace Stephens, Bromley Youth Council

A meeting of the Public Protection and Safety Policy Development and Scrutiny Committee will be held at Committee Room 1 - Bromley Civic Centre on **TUESDAY 17 JUNE 2014 AT 7.00 PM**

MARK BOWEN  
Director of Corporate Services

***Copies of the documents referred to below can be obtained from***  
**[www.bromley.gov.uk/meetings](http://www.bromley.gov.uk/meetings)**

## **PART 1 AGENDA**

**Note for Members:** Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

### **STANDARD ITEMS**

- 1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 DECLARATIONS OF INTEREST**

**3 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on 11<sup>th</sup> June 2014.

**4 MINUTES OF THE PUBLIC PROTECTION AND SAFETY PDS COMMITTEE MEETING HELD ON 4TH MARCH 2014 (Pages 1 - 12)**

**5 MATTERS ARISING (Pages 13 - 16)**

**6 CHAIRMAN'S UPDATE**

**7 POLICE UPDATE**

**8 UPDATE FROM SOUTH LONDON AND MAUDSLEY NHS FOUNDATION TRUST**

**9 OVERVIEW OF TRADING STANDARDS**

**10 APPOINTMENT OF CO-OPTED MEMBERS FOR 2014--2015 (Pages 17 - 20)**

**HOLDING THE PORTFOLIO HOLDER TO ACCOUNT**

**11 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to the Portfolio Holder must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on 11<sup>th</sup> June 2014.

**12 PRE-DECISION SCRUTINY OF PORTFOLIO HOLDER REPORTS**

**a BUDGET MONITORING**

To Follow

**b PROVISIONAL OUTTURN 2013/14 (Pages 21 - 28)**

**c DRAFT PORTFOLIO PLAN 2014/15 (Pages 29 - 38)**

**d SECTION 106 EXPENDITURE (Pages 39 - 42)**

**POLICY DEVELOPMENT AND OTHER ITEMS**

**13 ENFORCEMENT ACTIVITY--OCT 2013-MARCH 2014 (Pages 43 - 64)**

**14 MOPAC UPDATE (Pages 65 - 92)**

- 15 BROMLEY YOUTH COUNCIL MANIFESTO. 2013/14 CAMPAIGN UPDATE AND 2014/15 CAMPAIGN PRIORITIES (Pages 93 - 100)**
- 16 MENTORING END OF YEAR REPORT (Pages 101 - 106)**
- 17 WORK PROGRAMME AND CONTRACTS REGISTER (Pages 107 - 112)**
- 18 VERBAL UPDATE ON PROPOSED VISITS AND CONFIRMATION OF NEXT MEETING DATE**

The next meeting of the Public Protection and Safety PDS Committee is scheduled for 9<sup>th</sup> September 2014.

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## **PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND SCRUTINY COMMITTEE**

Minutes of the meeting held at 7.00 pm on 4 March 2014

### **Present:**

Councillor Kate Lymer (Chairman)

Councillors Douglas Auld, Jane Beckley,  
Roxhannah Fawthrop and Peter Fookes

Terry Belcher and Abdulla Zaman

### **Also Present:**

Councillor Tim Stevens JP.

### **72 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**

Apologies were received from Councillors Harry Stranger and Gordon Norrie. Apologies were also received from the Borough Commander, Dr. Bob Hadley and Mr Alf Kennedy.

### **73 DECLARATIONS OF INTEREST**

Councillor Kate Lymer declared a personal interest as a Trustee on the Board of Directors of Bromley Youth Music Trust.

### **74 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING**

There were no questions from Councillors or Members of the Public.

### **75 MINUTES OF THE PUBLIC PROTECTION AND SAFETY PDS COMMITTEE MEETING HELD ON 21st January 2014**

The Committee considered the minutes of the meeting of Public Protection and Safety PDS Committee held on 21<sup>st</sup> January 2014.

**RESOLVED that the minutes of the meeting held on 21<sup>st</sup> January 2014 be agreed.**

## **76           MATTERS ARISING REPORT**

### **Report CSD14038**

Members considered matters arising from previous meetings.

With reference to the Bethlem Royal Hospital Update, it was noted that the Chairman, Portfolio Holder and the Director of Environmental Services would be meeting with SLAM on 31<sup>st</sup> March 2014. It was anticipated that SLAM would attend the next meeting of the Committee in June 2014. It was intended that the report relating to the escape incident of February 2012 would be available for viewing by Members one hour before the commencement of the meeting.

**RESOLVED that the contents of the Matters Arising report be noted.**

## **77           CHAIRMAN'S UPDATE**

The Chairman proposed to Members that the date of the next meeting of the Committee should be revised from July 8<sup>th</sup> 2014 to 17<sup>th</sup> June 2014. This was accepted by the Committee.

It was also proposed that the date of the subsequent meeting of the Committee be changed to 2<sup>nd</sup> September 2014. The Portfolio Holder later asked that this be revised to 9<sup>th</sup> September 2014, which will be subject to final confirmation.

The Chairman advised that she had recently visited the Bromley Mentoring Steering Group, and that Boris Johnson had also paid a visit to mentors and mentees, and that Boris Johnson was pleased with what he had seen. The Group is thriving and doing excellent work with large numbers of young people.

The Chairman had also recently attended a meeting concerning the setting up of the new safer Neighbourhood Board. Discussions were undertaken as to how the group would work and how it would be constituted.

The Chairman highlighted how she had attended an "Impact Day" at Charles Darwin School in Biggin Hill. The day consisted of a series of workshops for year eight students that were aimed at keeping them out of trouble. The event was attended by London's Fire Commissioner Ron Dobson.

The Youth Offending Team also visited, and talks were given on various issues including drugs and gun crime. The young people were given an understanding as to what could happen to them if they embarked upon a life of crime. There had also been a visit by SO19.

A twenty one year old young lady attended who was a former gang member, and she gave a hard hitting account of the dangers of gang membership. The

Portfolio Holder indicated that he would like to see such days rolled out all over London.

The Chairman stated that she had attended the “Best Bar None” awards the previous week, and that on the previous night she had attended a Trustee’s meeting with the Bromley Youth Music Trust.

The Chairman had just attended a meeting to decide on the priorities and a new structure for next year’s Portfolio Plan.

The Chairman noted several future events:

The visit to the Youth Offending Team on the 6<sup>th</sup> March  
The Department of Education Presentation evening on the 24<sup>th</sup> March  
The Safer Bromley Awards on 27<sup>th</sup> March.

The Chairman was due to attend a meeting at the Maudsley with the Portfolio Holder, the Council Leader and Bromley’s Chief Executive on the 2<sup>nd</sup> April 2014 to meet their new Chief Executive as part of a regular update meeting. The Chairman concluded by noting that she was planning to attend a Youth Council meeting on the 1<sup>st</sup> May 2014.

## **78 POLICE UPDATE**

The Police update was provided by the Deputy Borough Commander Jo Oakley, who attended with Carron Schusler-Chief Inspector for Safer Neighbourhoods.

The Deputy Borough Commander made a number of points in her Police Update, including those summarised below.

Residential burglary was down by 2.4% and Non Residential Burglary figures were down by 16.5%.

Theft of motor vehicles was down by 24.7%, and theft from motor vehicles was down by 1.9%.

Business robbery was down by 8.10%, and personal robbery was down by 9.3%.

Overall crime was down by 4.9%.

The number of violent offences had gone up, but this was as a result of a change in the classification process plus the MET in Bromley already had a low starting point to commence with.

Christmas Eve 2012 there had been a “trolley rage” incident where a female rammed a trolley into a male at Marks and Spencer’s in Bromley; the male victim had subsequently died, and so the female was now being charged with manslaughter.

There had been a murder in Cambridge Road on the 2<sup>nd</sup> March 2012, where a 30 year old had murdered his 71 year old neighbour; the Police were waiting for the outcome of the post mortem. The suspect had been remanded in custody.

Changes to the MPS -Control infrastructure went live on 26/2/14. The resources (duties) and some of the intelligence functions had now moved to a hub based model based at Lewisham.

A new Chief Superintendent had been appointed to Bromley. Chief Superintendent Chris Hafford was due to commence duties on 10<sup>th</sup> March

Carron Schusler was asked about where her officers took refreshments. She confirmed that this was often from the patrol base so that they could take refreshments and input detail onto the computer systems. Travelling to and from the bases is for the benefit of Bromley as a whole.

**HOLDING THE PORTFOLIO HOLDER TO ACCOUNT**  
**79            QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS**  
**OF THE PUBLIC AND COUNCILLORS ATTENDING THE**  
**MEETING**

There were no questions from Councillors or Members of the Public.

**80            PRE DECISION SCRUTINY OF REPORTS TO THE PUBLIC**  
**PROTECTION AND SAFETY PORTFOLIO HOLDER**

**A)            BUDGET MONITORING 2013/14**

**Report FSD14023**

The report provided an update of the latest budget monitoring position for 2013/14 for the Public Protection and Safety PDS Committee, based on expenditure and activity levels up to 31<sup>st</sup> January 2014; this detailed a projected underspend of £19K which was the same as reported at the last meeting.

Appendix 2 was noted which highlighted the budget and expenditure in respect of "Targeted Neighbourhood Activity". It was noted that there was still a reserve budget available in this fund of £94K. Councillor Fookes enquired what this money was going to be spent on. The response was given by the Portfolio Holder who stated that the money did not have to be spent by the end of any particular time frame, but that the money was available to be rolled over and used as required.

It was further stated by the Portfolio Holder that some of the reserves were likely to be used for a clean-up operation in Cray Valley East.

**RESOLVED that:**

- (1) the Portfolio Holder endorsed the latest 2013/14 budget projection for the Public Protection and Safety Portfolio;**
- (2) the Portfolio Holder noted the progress made on the implementation of the targeted Neighbourhood Activity Project;**
- (3) the PDS Committee noted the allocation of Community Safety expenditure as set out in Appendix 3 of the report.**

**B) PROPOSED JOINT MORTUARY SERVICE WITH LONDON BOROUGH OF BEXLEY**

**Report ES14025**

This report was written because the current arrangements for the provision of Mortuary Services for the London Borough of Bromley had come to an end, and discussions were currently being held with regard to utilising a contract placed by the London Borough of Bexley as an alternative to the re tender process on the open market. Members had requested an update on the current position.

It was noted that utilising a joint contract with Bexley would save around £40k in retendering costs.

It was further noted that the existing Bromley Mortuary Service provided at the Princess Royal University Hospital was budgeted at £99K per annum. It was anticipated that an expected joint contract with LB Bexley would be the same cost.

It was stated that the new joint contract would be for four years, and it was hoped that a joint contract would give Bromley the advantages of Economies of Scale and a stronger negotiating position in the future.

The Committee agreed that it would be prudent to pursue the new joint contract as outlined in the report.

**RESOLVED**

- (1) the contents of the report be noted**
- (2) the portfolio holder agreed that LBB should utilise the London Borough of Bexley Contract as the basis of service requirement for its Mortuary Services.**

**C) CAPITAL PROGRAMME MONITORING Q3 2013/14 & ANNUAL CAPITAL REVIEW 2014 TO 2018**

**Report FSD14020**

On 12th February 2014, the Executive received a report summarising the current position on capital expenditure and receipts following the 3rd quarter of 2013/14 and presented for approval the new capital schemes supported by Council Directors in the annual capital review process. The Executive agreed a revised Capital Programme for the five year period 2013/14 to 2017/18. Prior to the Executive meeting, there were no capital schemes for this Portfolio, but this report highlighted the one new scheme approval, £340k to refurbish the CCTV control room.

**RESOLVED: that the Portfolio Holder agree to the capital expenditure programme for the new CCTV system agreed by the Executive on 12<sup>th</sup> February 2014.**

**81 PRESENTATION BY MR KEITH MILLER--BROMLEY  
AMBULANCE SERVICE**

A presentation was given by Mr Keith Miller on behalf of the Bromley Ambulance Service.

The presentation outlined that in Bromley there were:

- 1 Ambulance Operations Manager
- 3 Duty Station Officers
- 7 Team Leaders
- 2 Clinical Tutors
- 132 Paramedic, Emergency Medical Technician staff and Apprentice Paramedics
- 2 Administrators
- Local mechanics and contract vehicle cleaning and preparation.

It was noted that the main reason for emergency ambulance call outs in Bromley were actually falls.

The following information was given in respect to response times:

The National Standard response time to a Category A call was 75% within 8 minutes, and to get to 95% of calls within 19 minutes.

In this regard, Bromley was ahead of target in that the Bromley Ambulance Service successfully responded to 77% of Category A calls within 8 minutes, and responded to 98% of calls within 19 minutes.

Mr Miller outlined the concept of "Appropriate Care Pathways".

- Taking Less Patients To Hospital & Referring More To Appropriate Care Pathways
- Conveying Appropriate Patients Into Specialist Hospital Units Major Trauma Centres, Hyper Acute Stroke Units, Heart Attack Centres

- Developing New ACP's In Conjunction With Patient Specific Needs & Services.

The following were areas of strategic planning for the year ahead:

- Modernisation - Time for Change
- 111
- Winter Preparedness
- Patient Handover
- Private Ambulances
- Hospital Reconfiguration
- Cardiac Care
- Performance
- Strategic Goals

Councillor Auld raised the matter of ambulances queuing outside the PRUH waiting to offload patients, and enquired what progress had been made in dealing with this problem.

Mr Miller stated that some progress had been made, but that there may be times when this problem was unavoidable due to varied demands on the ambulance service, particularly in times of crisis such as the recent floods and bad weather. Mr Miller stated that there was now a process in place called "Intelligent Conveyancing" which aimed to alleviate this problem.

Councillor Fookes asked what the protocol was for dealing with patients who may call up with panic attacks or other mental health issues, and asked for more clarification on the use of private ambulances.

Mr Miller responded that there were mental health guidelines and protocols in place, and that there was an agreed referral pathway with OXLEAS. It was noted that private ambulances were only used to target the "non acute workload" after being properly triaged.

## **82 VERBAL UPDATE ON ENFORCEMENT ACTIVITY**

Report ES13095 recommended an increase in action to tackle enviro crime and to combat the irresponsible and anti-social behaviour of a minority number of individuals.

The activities proposed to cover a coordinated effort to catch and prosecute those acting in an anti-social way or committing enviro crime and to subsequently publicise the actions, individuals, and their punishments. The following were updates on actions taken to date and planned with an indication of costs as outlined to the Committee by Mr Jim McGowan:

**Activities:**

Six multi agency clean ups have been programmed, fitting in with the MET Policing Plan and the LBB Safer Neighbourhood aims:

Four have taken place so far:

Two were on the Groves Estate, Anerley  
One on the Kimmeridge Estate in Mottingham  
One on the Riverbirds Estate, Cray Valley East

- 7 tonnes of fly tipped waste was removed
- 45sq/m of graffiti was removed
- 20 vehicles were stopped
- 1 Fixed Penalty Notice was issued for an unlawful waste carrier
- 8 weapons sweeps
- 4 untaxed vehicles identified and actioned

The total cost for this was £1100.00

**Surveillance of Fly Tip Hot Spots—Various Locations:**

These had taken place at various locations across the borough:

- 84 investigations carried out
- 54 FPNS issued
- 5 prosecutions
- 11 Formal cautions
- 17 Formal warnings
- 2 Additional mobile cameras

The total cost to date was £2300.00

**Dog Fouling:**

Several patrols had been carried out on Hotspots.  
No fixed penalty notices had been issued as no persons were actually witnessed committing the offence. It was felt that the patrols were acting as a deterrent. The cost to date of this was £2000.00

**Targeted Stop and Check Vehicle Operations:**

Four were planned, but two were cancelled as the Police were pulled off to attend other operations.

One targeted stop and search exercise was carried out in November 2013:

- 60 vehicles were inspected
- 1 had no insurance
- 2 resulted in further investigations

### **Envirocrime Reward Scheme:**

This is a scheme that rewards people for reporting envirocrime.

Kwik Fit illegally felled a tree on Cray Avenue, and this was reported by a local resident. The information led to an investigation by an LBB officer and led to an out of court settlement for £2000.00. The award of £500.00 was paid to a local resident.

### **Covert Operation:**

There was also a covert operation in progress, and the results of this would be incorporated into a future report.

## **83 OPERATION PAYBACK UPDATE**

### **Report ES14024**

This report was brought to the Committee to provide an update on the current position with the Community Payback Scheme.

It was highlighted in section 3.4 of the report that there had been problems regarding the costs to LBB since Serco had been responsible for assuming control of the Community Payback Scheme; there had also been a reduced service because of this. The main use of the scheme recently had been to improve the efficiency with which cardboard and wood were being recycled at the transfer waste station. It was also noted that the Cudham Village Hall had been refurbished, and that some other work had been carried out at local schools.

It was highlighted that a meeting had recently taken place with the Payback Manager (Nino Gomez) and that these talks had been encouraging. It was hoped therefore that there would be an increase in LBB's use of the Community Payback Scheme, particularly with respect to Operation Crystal.

The issue was raised relating to offenders engaging in the scheme, it was mentioned that a minibus was used for transportation, and that a strategy was required to encourage involvement. Councillor Auld felt that just being involved in a recycling process was not particularly stimulating or engaging, and that other areas of work should be explored such as working in a park environment.

It was hoped that Nino Gomez from Serco could attend a future meeting of the Committee.

**RESOLVED that the contents of the update report be noted.**

**84 PERPETRATOR PROGRAMME PROJECT UPDATE**

**Report ES14026**

This report was written to provide an update regarding the perpetrator programme for quarters one to three of 2013/14, and to outline the future delivery plans.

The following questions were raised by Members:

1-Was there any information available pertaining to post programme outcomes? In other words, were perpetrators that had been through the scheme reoffending or had they been successfully rehabilitated?

2-The Programme had been subject to MOPAC funding on the basis of agreed outcomes. Was the Programme delivering the agreed objectives/outcomes so that funding would continue?

3-What were the consequences of failing to engage?

4-If there were currently no real penalties for failing to engage, could this be changed?

**RESOLVED:**

**(1) that the contents of the report be noted**

**(2) that the report author would report back at the next Committee meeting in June 2014 to provide a response to the questions raised by Members.**

**85 ANNUAL UPDATE ON YOUTH SERVICES - 2013**

**Report CSD14048**

This report was drafted by Mr Paul King to provide an update on the work of the Borough's Youth Services for the calendar year 2013.

It was provided in the form of an information briefing and Mr King attended to answer any questions that may have arisen from the contents of the briefing.

No questions were raised.

The committee were very pleased with the report and with the work undertaken by the Youth Service.

**RESOLVED that the contents of the report be noted.**

## **86 WORK PROGRAMME AND CONTRACTS REGISTER**

### **Report CSD14039**

This report was drafted so that Members could review the Committee's Work Programme, and consider the contracts summary for the Public Protection and Safety Portfolio.

It was decided by the Committee that the date of the next meeting be brought forward from July 2014 to 17<sup>th</sup> June 2014. Democratic Services and all relevant parties have been informed.

It was further proposed that the date of the October 2014 meeting also be brought forward. The proposed date (subject to final confirmation) is 9<sup>th</sup> September 2014.

It was noted that the proposed visit by SLaM had now been confirmed for the June meeting.

It was proposed that the update on the Perpetrator Programme be provided as part of the MOPAC update in June.

It was decided that the report on the Stray and Abandoned Dogs contract be moved to the September meeting.

It was decided that an update report on Community Payback be provided for the September meeting, and that Nino Gomez from Serco would be invited to attend.

It was proposed that Trading Standards provide a report to the September Committee with respect to the new Consumer Bill, and that this report would also incorporate a section relating to Letting Agencies.

### **RESOLVED that:**

**(1) the Work Programme be noted, subject to the above variations/amendments**

**(2) the contracts register for the Public Protection and Safety PDS Committee was noted**

## **87 MEMBER VISITS**

It was noted that the proposed visit to the MET Police Crime Museum had to be abandoned, as the MET were now using this facility as a training centre, and members of the public were denied access.

It was noted that the visit to the Bromley Youth Offending Team was going ahead as planned for March 6<sup>th</sup> at 11.30am.

*Public Protection and Safety Policy Development and Scrutiny Committee  
4 March 2014*

It was noted that a visit to the MET Police Command and Control Centre in Lambeth was still going ahead in the near future.

The Meeting ended at 8.30 pm

Chairman

Report No.  
CSD14068

## London Borough of Bromley

### PART ONE - PUBLIC

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**Decision Maker:** Public Protection and Safety PDS Committee

**Date:** 17<sup>th</sup> June 2014

**Decision Type:** Non Urgent                      Non Executive                      Non Key

**Title:** **MATTERS ARISING**

**Contact Officer:** Steve Wood, Democratic Services Officer  
Tel: 020 8313 4316 E-mail: stephen.wood@bromley.gov.uk

**Chief Officer:** Mark Bowen, Director of Corporate Services

**Ward:** N/A

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1. Reason for report

1.1 **Appendix A** updates Members on matters arising from previous meetings.

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**2. RECOMMENDATION**

2.1 The Committee is asked to review progress on matters arising from previous meetings.

<b>Non-Applicable Sections:</b>	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous matters arising reports and minutes of meetings.

### Corporate Policy

1. Policy Status: Existing Policy
  2. BBB Priority: Excellent Council
- 

### Financial

1. Cost of proposal: No Cost
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £367,636
  5. Source of funding: 2014/15 revenue budget
- 

### Staff

1. Number of staff (current and additional): 10 posts (8.75fte)
  2. If from existing staff resources, number of staff hours: Completion of "Matters Arising" Reports for PP&S PDS meetings can take up to a few hours per meeting.
- 

### Legal

1. Legal Requirement: None
  2. Call-in: Not Applicable
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for Members of the Public Protection and Safety PDS Committee.
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### Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

<u>Minute Number/Title</u>	<u>Decision</u>	<u>Update</u>
<b>13<sup>th</sup> March 2012</b>		
<b>206. Bethlem Royal Hospital Update</b>	It was resolved that:  A report be provided to the Committee following the completion of investigations into the escape incident of February 2012.	SLaM will be attending the meeting on 17 <sup>th</sup> June 2014. A copy of the report in question will be available for Members to view an hour before the meeting.
<b>27<sup>th</sup> November 2012</b>		
<b>72C. Putting Victims First – More Effective Responses to Anti-Social Behaviour</b>	Although the number of interventions would be reduced by the Draft Anti-Social Behaviour Bill as it removed certain Orders and condensed layers of intervention and noting that the schedule of short, medium and longer term objectives set out at paragraph 3.3 of Report ES13015 would be contained within existing budgets, it was nevertheless recommended that an assessment be made of any additional costs potentially falling to the Council - this assessment to involve engagement with other Council Departments (including Legal) and agencies such as the police.	A report will be presented to the Committee for the September Meeting.
<b>18<sup>th</sup> June 2013</b>		
<b>14. MOPAC Crime Prevention Fund – Bid Outcome</b>	At a meeting with the Deputy Mayor for Policing and Crime on 9th May 2013 the Leader of the Council and the Portfolio Holder expressed their concern over the funding decisions by MOPAC. At the meeting it was agreed that it might be possible to re-allocate the £86k <i>Substance misuse, Intensive Support Programme</i> grant to ASB initiatives, provided a new bid was submitted and approved. A new bid had been submitted but no formal MOPAC decision had been received.	A MOPAC update report is being presented to the Committee at the June meeting.
<b>Member Visits</b>		
<b>Future Visits/Presentations to the Committee</b>	It was proposed that consideration be given to visiting the Bromley Youth Centre Hub.	A visit was arranged to the Youth Centre Hub at Mason's Hill on March 6 <sup>th</sup> 2014.

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Report No.  
CSD 14075

London Borough of Bromley

PART ONE - PUBLIC

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**Decision Maker:** Public Protection and Safety PDS Committee

**Date:** 17/06/2014

**Decision Type:** Non-Urgent                      Non-Executive                      Non-Key

**Title:** Co-opted Members for Appointment/Re-appointment

**Contact Officer:** Stephen Wood, Democratic Services Officer  
Tel: 020 8 313 4316 E-mail: stephen.wood@bromley.gov.uk

**Chief Officer:** Mark Bowen, Director of Corporate Services

**Ward:** N/A

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1. Reason for report

- 1.1 To update the Committee on details for the appointment of new Co-opted Members from the Bromley Youth Council.
  - 1.2 Additionally, the report proposes the re-appointment of existing Co-opted Members.
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2. **RECOMMENDATIONS**

- 2.1 **The Committee is requested to confirm the re-appointment of existing non-voting Co-opted Members for 2014/15 as outlined in Paragraph 3.1.**
- 2.2 **The Committee is requested to confirm the appointment of new Co-opted Member representation from the Bromley Youth Council for 2014/15 as outlined in Paragraph 3.2.**

## **Corporate Policy**

1. Policy Status: Existing Policy:
  2. BBB Priority: Excellent Council
- 

## **Financial**

1. Cost of proposal: Not Applicable:
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £ 367,636
  5. Source of funding: 2014/2015 Revenue Budget
- 

## **Staff**

1. Number of staff (current and additional): 10 posts (8.75fte)
  2. If from existing staff resources, number of staff hours: Maintaining Co-opted Membership up to date involves about an hour's work.
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## **Legal**

1. Legal Requirement: None:
  2. Call-in: Not Applicable:
- 

## **Customer Impact**

1. Estimated number of users/beneficiaries (current and projected): This Report is just intended for members of the Public Protection and Safety PDS Committee.
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## **Ward Councillor Views**

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

3.1 The following nominations are submitted for appointment to the Public Protection and Safety PDS Committee for the 2014/15 Municipal Year:

- Mr Terry Belcher (Vice Chairman of the Bromley Safer Neighbourhood Board);
- Mr Alf Kennedy (Chairman of Bromley Neighbourhood Watch);
- Mr Derec Craig (Senior Service Delivery Manager, Victim Support); and
- Dr Robert Hadley (Chairman of the Bromley Residents' Federation).

3.2 In addition, Members are asked to confirm the appointment of the following nominations from Bromley Youth Council:

- Laila Khan (Chair, Bromley Youth Council); and
- Grace Stephens (Bromley Youth Council).

### 4. POLICY IMPLICATIONS

N/A

### 5. FINANCIAL IMPLICATIONS

N/A

### 6. LEGAL IMPLICATIONS

N/A

### 7. PERSONNEL IMPLICATIONS

N/A

<b>Non-Applicable Sections:</b>	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	N/A

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Report No.  
FDS14034

London Borough of Bromley

PART ONE - PUBLIC

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**Decision Maker:** Public Protection and Safety Portfolio Holder

**For Pre-Decision Scrutiny by the Public Protection & Safety PDS Committee on**

**Date:** 17<sup>th</sup> June 2014

**Decision Type:** Non-Urgent Executive Non-Key

**Title:** Provisional Outturn 2013/14

**Contact Officer:** Claire Martin, Head of Finance  
Tel: 020 8313 4286 E-mail: Claire.martin@bromley.gov.uk

**Chief Officer:** Nigel Davies, Executive Director of Environment and Community Services

**Ward:** Boroughwide

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1. Reason for report

This report provides the Portfolio Holder with the provisional final outturn position for 2013/14. This shows an underspend of £114k.

It also reports the level of expenditure during 2013/14 for the selected project within the Member Priority Initiatives and provides details of the provisional outturn within the Community Safety Budget.

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2. **RECOMMENDATIONS**

2.1 **The Portfolio Holder is requested to:**

2.1.1 **Endorse the 2013/14 provisional outturn position for the Public Protection and Safety Portfolio.**

2.1.2 **Note the outturn position in respect of the targeted neighbourhood activity project.**

2.1.3 **Note the final allocation of Community Safety expenditure as set out in Appendix 3.**

### Corporate Policy

1. Policy Status: Existing Policy: Sound financial management
  2. BBB Priority: Excellent Council
- 

### Financial

1. Cost of proposal: Not Applicable
  2. Ongoing costs: Recurring Cost
  3. Budget head/performance centre: Public Protection & Safety Portfolio Budgets and earmarked reserve for Members Priority Initiatives
  4. Total current budget for this head: £2.860m and £150k
  5. Source of funding: Existing revenue budgets 2013/14 and the earmarked reserve for Member Priority Initiatives
- 

### Staff

1. Number of staff (current and additional): 58ftes
  2. If from existing staff resources, number of staff hours: N/A
- 

### Legal

1. Legal Requirement: Statutory Requirement: The statutory duties relating to financial reporting are covered within the Local Government Act 1972; the Local Government Finance Act 1998; the Accounts and Audit Regulations 1996; the Local Government Act 2000 and the Local Government Act 2002
  2. Call-in: Applicable
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The services covered in this report affect all Council Taxpayers, Business Ratepayers, those who owe general income to the Council, all staff, Members and Pensioners.
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### Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

### 3. COMMENTARY

- 3.1 The 2013/14 provisional outturn for the Public Protection and Safety Portfolio shows an underspend of £114k against a controllable budget of £2.452m, representing a 4.65% variation. The detailed variations are shown in Appendix 1 with a summary included in Section 5.
- 3.2 Costs attributable to individual services have been classified as “controllable” and “non-controllable” in Appendix 1. Budget holders have full responsibility for those budgets classified as “controllable” as any variations relate to those factors over which the budget holder has, in general, direct control. “Non-controllable” budgets are those which are managed outside of individual budget holder’s service and, as such, cannot be directly influenced by the budget holder in the shorter term. These include, for example, building maintenance costs and property rents which are managed by the Property Division but are allocated within individual departmental/portfolio budgets to reflect the full cost of the service. As such, any variations arising are shown as “non-controllable” within services but “controllable” within the Resources Portfolio. Other examples include cross departmental recharges and capital financing costs. This approach, which is reflected in financial monitoring reports to budget holders, should ensure clearer accountability by identifying variations within the service that controls financial performance. Members should specifically refer to the “controllable” budget variations relating to portfolios in considering financial performance. These variations will include the costs related to the recession.
- 3.3 Council on 26<sup>th</sup> March 2012 approved the setting aside of £2,260k in an earmarked reserve for Member Priority Initiatives. The Public and Protection and Safety Portfolio is responsible for the delivery of one of the projects – Targeted Neighbourhood Activity with an allocation of £150k.
- 3.4 Appendix 2 has the details of actual expenditure incurred during 2013/14 for this scheme.
- 3.5 Within the 2013/14 Community Safety Budget there are a number of budgets that are subject to Portfolio Holder authorisation and for information the outturn position for these budgets are listed below: -

#### Expenditure that required Portfolio Holder approval

	2013/14 Budget	2013/14 Spend	2013/14 Balance
	£	£	£
Portfolio Holder Initiative Fund Grants	62,640	62,641	1
Youth Diversion Expenditure	53,690	53,687	-3
Safer Neighbourhood Development Grants	38,250	38,154	-96
Operation Payback	5,600	5,600	0
	<b>160,180</b>	<b>160,082</b>	<b>-98</b>

### 4. POLICY IMPLICATIONS

- 4.1 The Resources Portfolio Plan includes the aim of effective monitoring and control of expenditure within budget and includes the target that each service department will spend within its own budget.
- 4.2 Bromley’s Best Value Performance Plan “Making a Difference” refers to the Council’s intention to remain amongst the lowest Council Tax levels in outer London and the importance of greater focus on priorities.
- 4.3 The four year financial forecast report highlights the financial pressures facing the Council. It remains imperative that strict budgetary control continues to be exercised in 2013/14 to minimise the risk of compounding financial pressures in future years.

4.4 Chief Officers and Departmental Heads of Finance are continuing to place emphasis on the need for strict compliance with the Council's budgetary control and monitoring arrangements.

## 5. FINANCIAL IMPLICATIONS

- 5.1 The total variation for the Public Protection and Safety Portfolio is an underspend of £114k. Some of the major variations are summarised below with more detail included in Appendix 1.
- 5.2 There is an underspend of £44k within the staffing budget mainly due to the secondment of the Head of Public Health Nuisance to the Executive Assistant.
- 5.3 Other variations include an underspend of £28k across various CCTV budgets and the stray dogs kennelling contract achieved an underspend of £28k due to a reduced number of dogs being kept in kennels and less medical costs incurred during the winter months. Other net variations across the Portfolio totalled Cr £8k.
- 5.4 There is a net variation of Cr £6k for the mortuary/coroners service.
- 5.5 Appendix 2 shows that £44k has been spent up to 31 March 2014 for the Targeted Neighbourhood Activity project, leaving a balance of £106k.
- 5.6 Appendix 3 provides information on the 2013/14 expenditure within the Community Safety Budget that required the authorisation of the Portfolio Holder. A total of £160,082 was spent from the available budget of £160,180.

<b>Non-Applicable Sections:</b>	Legal, Personnel
Background Documents: (Access via Contact Officer)	2013/14 budget monitoring files within ES finance section

## Public Protection &amp; Safety Portfolio Provisional Outturn Summary as at 31st March 2014

2013/14 Actuals £'000	Division Service Areas	2013/14 Original Budget £'000	2013/14 Latest Approved £'000	2013/14 Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
573	Public Protection Community Safety	430	432	432	0	1	0	0
297	Mortuary & Coroners Service	339	328	322	Cr 6	2	Cr 10	0
2,438	Public Protection	2,456	1,692	1,584	Cr 108	3	Cr 9	0
<b>3,308</b>	<b>TOTAL CONTROLLABLE FOR PPS</b>	<b>3,225</b>	<b>2,452</b>	<b>2,338</b>	<b>Cr 114</b>		<b>Cr 19</b>	<b>0</b>
298	<b>TOTAL NON CONTROLLABLE</b>	6	172	172	0		0	0
321	<b>TOTAL EXCLUDED RECHARGES</b>	229	236	236	0		0	0
<b>3,927</b>	<b>PORTFOLIO TOTAL</b>	<b>3,460</b>	<b>2,860</b>	<b>2,746</b>	<b>Cr 114</b>		<b>Cr 19</b>	<b>0</b>

## Reconciliation of Final Budget

£'000

## Original budget 2013/14

3,460

Allocation of Localisation &amp; Conditions Pay Awards

26

Budget Transfer with ECS Department

Cr 2

Drawdown of central contingency funds re increased fuel costs

5

Public Health recharge adjustment

Cr 814

## Latest Approved Budget for 2013/14

2,675

## Memorandum Items

Insurance

0

IAS19 (FRS17)

166

Excluded Recharges

19

## Reported Latest Approved Budget for 2013/14

2,860

**REASONS FOR VARIATIONS****1. Community Safety £0k**

The overspend on staffing of £46k due to the late notification of revised MOPAC funding has been funded by the agreed diversion of the Prevent monies of Cr £46k. In addition there is a minor overspend across expenditure budgets of £3k which is offset by additional income, resulting in no overall variation.

**2. Mortuary & Coroners Service Cr £6k**

There is an underspend of £11k for 2013/14, on the coroners service, based on the annual request from Croydon for Bromley's contribution. The London Borough of Croydon, who administer the Coroners Service on behalf of a consortium of four local authorities including Bromley, requested around £30k from Bromley for back pay of Coroners' salary costs during this financial year. Negotiations are taking place as to the extent of Bromley's liability however, a refund agreed for 2012/13 before the back pay issue was raised, is for a similar amount. This is being held against the liability until the matter is resolved. A minor overspend of £5k within Mortuary costs, has resulted in a net variation for the service of Cr £6k.

**3. Public Protection Cr £122k**

Within employee expenses, there is an underspend of £44k. This is largely due to the secondment of the Head of Public Health Nuisance to Executive Assistant, offset by the effect of delays in implementing the budget options for 2013/14 and other minor variations.

As reported in the January monitoring, the number of dogs being kept in kennels and associated medical cost during winter months has been less than expected. This trend has been maintained until the end of the financial year resulting in a higher underspend totalling Cr £28k.

There is an underspend of £28k across CCTV budgets. Within the contract there is an underspend of £6k on the monitoring contract due to non-performance on staffing levels and £9k within the variable element of the maintenance contract. Variations across other CCTV budgets total Cr £13k.

As a result of there being no call on the traveller eviction's budget during 2013-14, there is an underspend of £6k.

Across income budgets, there is a total net surplus of £2k. Within this variation, there is a shortfall of income of £12k relating to scientific services and £10k from the provision of CCTV to registered social landlords. These deficits are being more than offset by a net surplus across other income streams of £19k, and the write back of a bad debt provision no longer required within licence fee income of £5k.

**Summary of variations within Public Protection**

	<b>£'000</b>
Net variations within employee costs	Cr 44
Stray dogs kennelling contract	Cr 28
CCTV variances	Cr 28
Travellers evictions	Cr 6
Income from registered social landlords	10
Income from scientific services	12
Write back of bad debt provision no longer needed	Cr 5
Net surplus across other income streams	Cr 19
<b>Total variations within Public Protection</b>	<b>Cr 108</b>

**Waiver of Financial Regulations:**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempted from the normal requirement to obtain competitive quotations, the Chief Officer has to obtain the agreement of the Director of Resources and Finance Director and (where over £100,000) approval of the Portfolio Holder, and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, the following waivers have been actioned:

- 1) CCTV specialist camera equipment - one-off purchase of £26k

**Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

**Analysis of Members' Initiatives - Earmarked Reserves @ 31.03.14**

<b>Item</b>	<b>Divison / Service Area</b>	<b>Responsible Officer</b>	<b>Allocation £'000</b>	<b>Spend To 31.3.14 £'000</b>	<b>Balance Available from April 2014 £'000</b>
Targetted Neighbourhood Activity	PPS - Public Health Complaints & Anti-Social Behaviour	Jim McGowan	150	44	106
<b>TOTAL</b>			<b>150</b>	<b>44</b>	<b>106</b>

## Portfolio Holder Funds 2013/14

## 2013/14 OUTTURN SUMMARY

	Budget Allocation £	Actual Spend £	C'mitmnts To date £	Current Bids £	Budget Balance £
<b>Portfolio Holder Initiative Fund Grants (£62,640)</b>					
Operation Condor- Licensing Visits		2,400	0	0	
Best Bar None		15,000	0	0	
Mottingham Community Day		913	0	0	
Cray Festival Part 1		1,012	0	0	
Cray Festival Part 2		375	0	0	
Enforcement project		20,000	0	0	
Scam Awareness (Think Jessica & Think Twice)		2,941	0	0	
Locksbottom CCTV		20,000	0	0	
	<b>62,640</b>	<b>62,641</b>	<b>0</b>	<b>0</b>	<b>-1</b>
<b>Youth Diversion Expenditure (£53,690)</b>					
Summer Diversion Activities		42,000	0	0	
Youth Manifesto		1,654	0	0	
Junior Citizen equipment		1,562	0	0	
Junior Citizen partner and dance festival		1,200	0	0	
Streetscene - music and dance festival		1,831	0	0	
Punchez		3,440	0	0	
BYSP: Darrick Wood Youth Group		2,000	0	0	
	<b>53,690</b>	<b>53,687</b>	<b>0</b>	<b>0</b>	<b>3</b>
<b>Safer Neighbourhood Grants (£38,250)</b>					
Doorstep Crime Rapid Response Awareness		3,756	0	0	
Crime Summit		1,840	0	0	
Dog Microchip service bid (awaiting sign off)		4,560	0	0	
Keep Safe booklet		2,998	0	0	
LFB Impact Factor & LIFE programme		15,000	0	0	
Impact Factor Part 2		10,000	0	0	
	<b>38,250</b>	<b>38,154</b>	<b>0</b>	<b>0</b>	<b>96</b>
<b>Operation Payback (£5,600)</b>					
	<b>5,600</b>	<b>5,600</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Portfolio Holder's Grants 2013/14</b>					
	<b>160,180</b>	<b>160,082</b>	<b>0</b>	<b>0</b>	<b>98</b>

Report No.  
ES14050

London Borough of Bromley

PART ONE - PUBLIC

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**Decision Maker:** Public Protection And Safety Portfolio Holder

**For Pre-Decision Scrutiny By The Public Protection Policy Development And Scrutiny Committee**

**Date:** 17<sup>th</sup> June 2014

**Decision Type:** Non-Urgent Executive Key

**Title:** DRAFT PORTFOLIO PLAN 2014/15

**Contact Officer:** Clive Davison, Assistant Director Public Protection  
Tel: 020 8313 4688 E-mail: clive.davison@bromley.gov.uk

**Chief Officer:** Nigel Davies, Executive Director of Environment & Community Services

**Ward:** (All Wards);

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1. Reason for report

This report provides a draft of the Public Protection and Safety Portfolio Plan for 2014/15.

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2. **RECOMMENDATION(S)**

2.1 **The Public Protection and Safety Policy Development and Scrutiny Committee is invited to comment on the proposed Portfolio Plan for 2014/15. The plan includes an outline of activity in all areas of Public Protection work delivered by the Council, and through the Council's leadership of the Safer Bromley Partnership.**

2.2 **Subject to comments from the Policy Development and Scrutiny Committee, the Portfolio Holder is asked to adopt the attached Portfolio Plan for 2014/15.**

### Corporate Policy

1. Policy Status: Existing Policy
  2. BBB Priority: Children and Young People Excellent Council Quality Environment Safer Bromley Supporting Independence Vibrant, Thriving Town Centres
- 

### Financial

1. Cost of proposal: Not Applicable
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: Public Protection and Safety Portfolio
  4. Total current budget for this head: £2.526m and MOPAC grant funding £383k
  5. Source of funding: Existing controllable revenue budgets 2014/15
- 

### Staff

1. Number of staff (current and additional): 58 FTEs
  2. If from existing staff resources, number of staff hours: Not Applicable
- 

### Legal

1. Legal Requirement: Statutory Requirement: numerous statutes covering Public Health and Safety, Environmental Protection, Licensing, Consumer Protection, Anti-Social Behaviour, Food Safety, and Control of Communicable Diseases, etc.
  2. Call-in: Applicable
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All of the Council's customers (including council tax payers) and users of the services.
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: n/a

### **3. COMMENTARY**

- 3.1 The Public Protection and Safety Portfolio provides a lead in the delivery of the Council's activity to ensure that Bromley continues to become a safer place. The scope of the Portfolio is wide, and cuts across many of the key areas of work within the authority. While much of the work outlined within this plan is delivered by the Public Protection team (Environment and Community Services), it is acknowledged that the development of effective partnerships and the support for other areas of activity are crucial in delivering a safe and secure borough. Moreover, this Portfolio Plan sets out the Council's priorities for action in making Bromley a safer place for its residents and those that visit the borough.
- 3.2 For 2014/15, the focus of activity will be to achieve further positive outcomes, while ensuring that services remain value for money. In particular, the following priorities have been highlighted:
- Keeping Bromley safe: we will proactively work to prevent crime and reinforce confidence in the borough as a safe place
  - Protecting consumers: we will work to protect consumers, and in particular the vulnerable, to ensure there is a fair, safe and genuine trading environment.
  - Supporting business: we will work to provide safe food, and safe and healthy workplaces.
  - Protecting the environment: we will manage air quality, drainage issues, land contamination, and pest control, and the Council's emergency planning.
- 3.3 These ambitions are reflected within the Portfolio Plan, and it is divided across the range of service functions provided by the Public Protection and Safety division (Environment and Community Services). The Portfolio Plan also acknowledges the important role played by other agencies, and, in particular, the support for effective partnerships that deliver reductions in offending and anti-social behaviour. As such, the Portfolio Plan includes a section relating to these partnerships and the associated priorities for action. The Public Protection and Safety Portfolio Holder and Policy Development and Scrutiny Committee will continue to manage and deliver services that will support work to reduce harm caused by illegal drugs, reduce youth offending, and protect vulnerable adults within the borough.
- 3.4 The proposed Portfolio Plan for 2014/15 is attached in Appendix 1 and sets out the details of the targets for the coming year. It is intended that the information and activity contained within the Plan are indicative of a broader approach to reducing crime and anti-social behaviour within the borough. Throughout the year, Members will be provided with updates in relation to the targets identified, and will receive presentations in relation to a broad range of work that is undertaken in order to maintain the borough's reputation as a safe environment. Members are asked to provide comments on the attached plan, and to recommend to the Portfolio Holder for Public Protection and Safety that the proposed Portfolio Plan is adopted for 2014/15.

### **4. POLICY IMPLICATIONS**

- 4.1 The attached Portfolio Plan is recommended as a summary of activity and accountability in relation to the Council's role in making the borough a safer place. Reducing crime and anti-social behaviour continue to be significant priorities for the Council, both in the activities delivered across a wide range of services, and in the Council's leadership of key multi-agency partners.

## 5. FINANCIAL IMPLICATIONS

- 5.1 The priorities, as set out in this report, will be delivered within the resources identified in the Portfolio budget for 2014/15 (£2.526m), together with any further external funding that can be secured.

<b>Non-Applicable Sections:</b>	Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	Public Protection and Safety Portfolio Plan 2014/15.

# Public Protection Portfolio Plan 2014/15

## Introduction

I am proud that we live in a safe borough and that the Council has continued to play a leading role in maintaining community safety and supporting residents and businesses. I understand at first hand the impact that crime and anti-social behaviour can have on people's lives, and this continues to be one of my absolute priorities. The climate continues to be financially challenging. We are working with colleagues to support the development of the Council as a commissioning authority, ensuring that excellent services are delivered in the most cost-effective, efficient way.

In the past year levels of total crime have continued to fall, including target areas such as burglary, making Bromley one of the safest boroughs in London. I am immensely proud of the work that the Council has delivered to make the borough a safer place both as the primary delivery agent, and in leading on the development and implementation of crime-reducing partnership activities. Even more so, I am proud of the determined effort delivered by local residents and businesses to maintain the borough's record of crime reduction. The challenge remains to reduce crime and anti-social behaviour, and to increase community engagement to ensure the borough is a safer place.

As Portfolio Holder I believe I have a lead role to focus our activities on some of the most vulnerable in our society, be they elderly residents, young people, or local traders. We know only too well the threats posed by illegal activity, and we remain committed to keeping the borough safe. As a cross-cutting Portfolio, all Departments and other Portfolios within the Council have a part to play in reducing crime and disorder, and maintaining the borough's position as a safe and pleasant place to live. By ensuring that we deliver our priorities, as outlined in the pages following, we are confident that, working together, we can deliver a safer borough.

As a Portfolio, we continue to be committed to working in partnership. Not only will we maximise the opportunities to reduce crime and disorder by engaging with other departments and teams within the Council, but we will work hard to continue to develop supportive and productive partnerships with other agencies, such as the Police, Fire Brigade and Probation Service, to maximise the opportunity to reduce crime and disorder. Ultimately, we will also seek to develop further and to build on the excellent work of our residents and communities in tackling crime and disorder.

**Councillor Tim Stevens JP**

**Portfolio Holder for Public Protection and Safety**

<b>Outcome 1</b>	<b>We will keep Bromley safe</b>
<b>Issues</b>	Community Safety
	Anti-Social Behaviour and youth crime
	Domestic Violence

<b>Aim</b>	The Community Safety team proactively works to prevent crime and reinforce confidence in the borough as a safe place		
<b>In 2014/15, we will:</b>		<b>Head of Service</b>	<b>RAG status (and comments)</b>
1.1	Take action against <b>anti-social behaviour</b> , by delivering reductions in crimes against the person, against property, and in levels of anti-social behaviour and disturbance (1A).	Rob Vale	
1.2	Increase attendance in the <b>summer youth diversion programme</b> , which deters young people from anti-social and offending behaviour (1B).	Paul King	
1.3	Support young people to remain in education, employment and training, through our <b>mentoring service</b> (1C).	Paul King	
1.4	Maintain the conviction rate for <b>domestic abuse</b> in cases managed by advocates for people who have suffered from domestic abuse (1D).	Rob Vale	
1.5	Work proactively with offenders and potential offenders to reduce <b>noise nuisance</b> (1E).	Jim McGowan	
1.6	Provide the <b>CCTV monitoring service</b> for town centres and other key areas.	Jim McGowan	
1.7	Provide support for the <b>Safer Bromley Partnership Board</b> .	Rob Vale	

<b>Outcome 2</b>	<b>We will protect consumers</b>
<b>Issues</b>	Rogue traders, scams and bogus callers
	Under-age sales

<b>Aim</b>	The Trading Standards team protects consumers, and in particular the vulnerable, to ensure there is a fair, safe and genuine trading environment.		
<b>In 2014/15, we will:</b>		<b>Head of Service</b>	<b>RAG status (and comments)</b>
2.1	Take action against <b>rogue traders</b> , particularly those who target the vulnerable, through preventative and enforcement activity with banks and adult safeguarding partners (2A).	Rob Vale	
2.2	Take action to protect victims of <b>scams and bogus callers</b> (2B).	Rob Vale	
2.3	Tackle the sale of <b>age-restricted products</b> , particularly alcohol and tobacco, through test purchase operations (2C).	Rob Vale	
2.4	Prevent <b>consumer detriment</b> through criminal investigations and civil sanctions (2D).	Rob Vale	
2.5	<b>Support local businesses</b> by providing advice and education, and improving compliance by tackling problem traders (2E).	Rob Vale	

<b>Outcome 3</b>	<b>We will support businesses</b>
<b>Issues</b>	Food and health safety
	Licensing

<b>Aim</b>	The Food, Health and Safety and Licensing team supports businesses to provide safe food, and safe and healthy workplaces		
<b>In 2014/15, we will:</b>		<b>Head of Service</b>	<b>RAG status (and comments)</b>
3.1	<b>Support food businesses</b> with Zero FHRS to improve their ratings, through visits, notifications, and, where necessary, prosecutions. (3A)	Paul Lehane	
3.2	Undertake <b>Food, and Health and Safety inspections</b> , as required by the Food Standards Agency, the Health and Safety Executive, DEFRA and the Home Office. (3B, 3C)	Paul Lehane	
3.3	Administer the <b>statutory licensing scheme</b> to provide a quality service. (3D)	Paul Lehane	
3.4	Deliver a minimum of four <b>multi-agency operations</b> (Operation Condor) to ensure licensing compliance, and take action against unlicensed activity. (3E)	Paul Lehane	
3.5	Promote the <b>Purple Flag scheme</b> in town centres, which improves the night-time economy through careful enforcement and management of licensing arrangements. (3F)	Paul Lehane	
3.6	Provide support to the Council and its managers to ensure <b>staff are safe and healthy at work.</b> (3G)	Paul Lehane	

<b>Outcome 4</b>	<b>We will protect the environment</b>
<b>Issues</b>	Environmental damage
	Complex industrial noise pollution

<b>Aim</b>	The Environmental Protection team manages air quality, drainage issues, land contamination, and pest control, as well as heading up the Council's emergency planning.		
<b>In 2014/15, we will:</b>		<b>Head of Service</b>	<b>RAG status (and comments)</b>
4.1	Appoint a new coroner and deputy coroner for <b>Coroner and Mortuary Services</b> ; develop and introduce a new mortuary contract with the London Borough of Bexley.	Jim McGowan	
4.2	Consolidate and expand the service for the investigation and reporting on <b>asbestos</b> in properties, developing the related income generation services in the private sector. (4A)	Jim McGowan	
4.3	Retender the stray and <b>abandoned dogs</b> collection and kennelling service.	Jim McGowan	
4.4	Retender the <b>pest control</b> contract.	Jim McGowan	
4.5	Develop an automated, computerised system for contaminated land reporting. (4B)	Jim McGowan	

Public Protection Portfolio Plan 2014-15

Appendix 1: Performance Indicators

Performance Indicators		12/13 Actual	13/14 Target	13/14 Actual	14/15 Target
1A	Number of ABCs, intervention letters and ASBO notices	N/A	N/A	N/A	NEW – TBC
1B	Percentage increase in attendance of summer youth diversion programme	Baseline (6,453)	20% increase	75% (11,293)	70% (11,000)
1C	Number of mentoring relationships forged	N/A	100	142	120
1D	Conviction rate for domestic abuse in cases managed by advocates	65.7%	66%	66.3%	68%
1E	Number of noise limitation devices set and sealed in licensed premises	12	12	20	20
2A	Number of referrals of doorstep crime incidents from banks and adult safeguarding partners.	20	25	26	30
2B	Number of rapid response interventions resulting in a real saving to consumers.	96	80	68	80
2C	Number of test purchase operations to detect the sale of age-restricted products.	155	60	121	80
2D	Number of judicial disposals in relation to traders causing consumer detriment.	N/A	55	69	60
2E	Number of businesses to receive education regarding under-age sales.	N/A	200	107	150
3A	Number of businesses rated Zero that have improved.	N/A	7	7	3
3B	Number of food safety inspections undertaken	N/A	998	892	818
3C	Number of high-risk HSW inspections undertaken	NEW	40	45	31
3D	Number of statutory reports and complaints investigated	NEW	NEW	NEW	250 complaints 170 accident reports recd 40 investigated
3E	Number of multi-agency operations carried out.	4	4	4	4
3F	Number of licenced businesses in Beckenham town centre meeting BBN accreditation standard (supporting the Purple Flag scheme)	NEW	NEW	NEW	5
3G	Number of fire safety high-risk assessments followed up	NEW	NEW	NEW	100%
4A	Number of properties using the asbestos survey service	NEW	NEW	NEW	176
4B	Number of reports produced on contaminated land	NEW	NEW	NEW	10

Report No.  
ES14061

## London Borough of Bromley

### PART ONE - PUBLIC

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**Decision Maker:** Public Protection and Safety Portfolio Holder

For Pre-decision scrutiny by the Public Protection and Safety PDS Committee on

**Date:** Tuesday 17 June 2014

**Decision Type:** Non-Urgent Executive Non Key

**Title:** SECTION 106 EXPENDITURE

**Contact Officer:** Jim McGowan, Head of Environmental Protection  
Tel: 020 8313 4651 E-mail: Jim.McGowan@bromley.gov.uk

**Chief Officer:** Nigel Davies, Executive Director of Environment & Community Services

**Ward:**

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1. Reason for report

This report provides details of a proposed draw down of £5,000 of section 106 monies, to improve the CCTV in Orpington Town Centre.

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2. **RECOMMENDATION(S)**

2.1 The Public Protection and Safety Portfolio Holder agrees the improvements to the CCTV system in Orpington Town Centre.

### Corporate Policy

1. Policy Status: Existing Policy:
  2. BBB Priority: Excellent Council Safer Bromley Vibrant, Thriving Town Centres:
- 

### Financial

1. Cost of proposal: £5,000
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: Section 106 funds
  4. Total current budget for this head: £5,000
  5. Source of funding: Funds obtained under Section 106 of the Town and Country Planning Act 1990
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### Staff

1. Number of staff (current and additional): 2
  2. If from existing staff resources, number of staff hours: n/a
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### Legal

1. Legal Requirement: Non-Statutory - Government Guidance:
  2. Call-in: Applicable
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### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): n/a
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### Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: n/a

### 3. COMMENTARY

- 3.1 The Council is responsible for the management and operation of CCTV cameras installed in crime hotspots and town centres, including Orpington and throughout the borough.
- 3.2 As part of the planning process, a Section 106 agreement secured the additional funds of £5,000 for use in the improvement of Orpington Town Centre CCTV system. All residents of and visitors to Bromley are beneficiaries of the service and will benefit from its upgrade and increased capacity but particularly those in Orpington.
- 3.3 It is proposed to use the funds to upgrade one of the CCTV cameras in Orpington High Street, providing a better magnification and lower Lux (light) operation, improving the coverage and the quality of the pictures in Orpington High Street.
- 3.4 The details of the specific S106 agreement are shown in the table below: -

Planning ref	Development	S106 Agreement Clause	Amount and how the money will be allocated	Justification
108	311 High Street Orpington	Schedule 1 Part 3; 1. The Owner agrees with the Council that it will pay the Town Centre Improvement Contribution to the Council within 3 months from the Commencement Date to be used towards the provision of making improvements to the CCTV system in the Orpington Town Centre Area. 2. The Council agrees with the Owner to use the Town Centre Improvement Contribution only for the reason set out in paragraph 1 of Part 3 of this Schedule 1 and for no other purpose.	The sum of £5,000 section 106 funds are to be used towards the cost of improving the CCTV in Orpington. It is proposed to upgrade one of the CCTV cameras in the High Street by installing a high quality lens that provides greater magnification and lower Lux operation to supply a wider coverage of Orpington High Street and better quality night time pictures.	The £5,000 section 106 funds are being used towards the provision of improvements to the CCTV system in the Orpington Town Centre Area as per the conditions set.

### 4. POLICY IMPLICATIONS

- 4.1 The CCTV surveillance systems contribute to Bromley's Sustainable Community Strategy and the Building a Better Bromley 2020 Vision, specifically within the areas of Excellent Council, Vibrant, Thriving Town Centres and Safer Bromley.

4.2 Bromley's first Corporate Operating Principle states that The Council's resources will be targeted at local priorities as agreed by elected Members and CCTV is a local priority as agreed with Members. The operation of the CCTV for public space surveillance and safety and for enforcement is defined within the various portfolio plans for Environment and Public Protection.

## 5. FINANCIAL IMPLICATIONS

5.1 The development at 311 High Street Orpington provided a contribution of £5,000 towards the improvement to the CCTV system in the Orpington Town Centre Area. The money must be spent or contractually committed within 5 years from the Commencement Date, otherwise the Council must repay any uncommitted sums to the Owner, upon the receipt of a written request. The monies must be contractually committed before the end of June 2014.

5.2 This report is requesting to use the £5,000 to upgrade one of the CCTV cameras in Orpington High Street the CCTV system in the Orpington Town Centre Area as described above.

## 6. LEGAL IMPLICATIONS

6.1 The specific terms of the section 106 agreement which secured this payment determine how the monies are spent.

6.2 The relevant terms of the section 106 agreement and the purposes for which the monies will be spent are accordingly set out. The legal advice is that the proposed expenditure accords with the requirements of the respective section 106 agreements.

<b>Non-Applicable Sections:</b>	Personnel Implications
Background Documents: (Access via Contact Officer)	

Report No.  
ES14051

London Borough of Bromley

PART ONE - PUBLIC

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**Decision Maker:** PUBLIC PROTECTION AND SAFETY PDS COMMITTEE

**Date:** 17 June 2014

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** PORTFOLIO PLAN UPDATE AND ENFORCEMENT ACTIVITY – OCTOBER 2013 – MARCH 2014

**Contact Officer:** Clive Davison, Assistant Director Public Protection  
Tel: 020 8313 4688 E-mail: clive.davison@bromley.gov.uk

**Chief Officer:** Nigel Davies, Executive Director of Environment and Community Services

**Ward:** All wards

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1. Reason for report

To advise Members of the activity undertaken by the Public Protection Division during the periods 1 September 2013 to 31 March 2014 relating to the annual Portfolio Plan and enforcement under delegated powers.

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2. **RECOMMENDATION(S)**

Members are asked to:

2.1 **Comment on the contents of this report;**

2.2 **Agree to receive further reports, every six months, on the activity relating to the Portfolio Plan and enforcement under delegated powers.**

## Corporate Policy

1. Policy Status: Existing Policy
  2. BBB Priority: Quality Environment Safer Bromley Vibrant, Thriving Town Centres
- 

## Financial

1. Cost of proposal: See total budget – all services have an enforcement element.
  2. Ongoing costs: Recurring Cost
  3. Budget head/performance centre: Public Protection and Safety Portfolio Budgets
  4. Total current budget for this head: £2.526m
  5. Source of funding: Existing controllable revenue budgets 2013/14
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## Staff

1. Number of staff (current and additional): 58 FTEs
  2. If from existing staff resources, number of staff hours: Not applicable
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## Legal

1. Legal Requirement: Statutory Requirement Numerous statutes covering Public Health and Safety, Environmental Protection, Licensing, Consumer Protection, Anti-Social Behaviour, Food Safety and Control of Communicable Disease, etc.
  2. Call-in: Not Applicable
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## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All of the Council's customers (including Council tax payers) and users of the service.
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## Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

### 3. COMMENTARY

- 3.1 At the meeting of the Public Protection and Safety, Policy Development and Scrutiny Committee on 15 November 2007, Members agreed they should receive reports of the enforcement activity undertaken by the Public Protection division on a six-monthly basis. On 22 October 2010, the Portfolio Holder of the Public Protection and Safety, Policy Development and Scrutiny Committee requested that this report should also include an update of Portfolio Plan activity.
- 3.2 The Public Protection and Safety Portfolio Plan activity between 1 April 2013 and 31 March 2014 is set out in Appendix 1 to this report.
- 3.3 The enforcement activity for the period 1 October 2013 to 31 March 2014 is set out in Appendix 2 to this report. This covers Public Protection enforcement (i.e. Environmental Protection, Food Safety, Public Health and Safety, Licensing, Trading Standards and Anti-Social Behaviour).

### 4. POLICY IMPLICATIONS

- 4.1 Enforcement activity is undertaken in accordance with the agreed Enforcement Policy:
- a. The Public Protection Division undertakes its regulatory functions in accordance with risk assessment criteria, ensuring the service resources are focused upon those activities or practices that present the greatest risk to public health, safety or potential economic loss to the customer.
  - b. Consistency of approach aims to ensure that officers are consistent in the exercise of their discretion to achieve similar ends in similar circumstances, irrespective of which officer deals with the matter.
  - c. It is important to the service that people understand what is expected of them and what they should expect from the Council. This includes making it clear between statutory requirements (what they have to do), and, where relevant, what they do not have to do (advice or guidance on good practice).
  - d. Where enforcement action is necessary, officers will take appropriate action dependent upon the seriousness of any breach of the law. The action that they take will be proportionate to the seriousness of any breach of the law relating to the health, safety, quality of life or economic position of the local and business community.

### 5. FINANCIAL IMPLICATIONS

- 5.1 All enforcement activity is undertaken within existing resources and agreed grant allocation.

### 6. PERSONNEL IMPLICATIONS

- 6.1 All enforcement activity is undertaken within existing resources and agreed grant allocation.

<b>Non-Applicable Sections:</b>	Legal implications
Background Documents: (Access via Contact Officer)	Not applicable

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PUBLIC PROTECTION AND SAFETY  
PORTFOLIO PLAN 2013/2014

## Foreword

I am proud of the fact that we live in a safe borough and the Council has continued to play a leading role in maintaining community safety and supporting residents and businesses. I understand at first hand the impact that crime and anti-social behaviour can have on people's lives, and this continues to be one of my absolute priorities.

In the past year levels of total crime have continued to fall, including target areas such as burglary making Bromley one of the safest boroughs in London. I am immensely proud of the work that the council has been able to deliver in making the borough a safer place both as the primary delivery agent and leading on the development and implementation of crime-reducing partnership activities. Even more so, I am proud of the determined effort delivered by local residents and businesses to maintain the borough's record of crime reduction. The challenge for 2013/14 is to continue to reduce crime and anti-social behaviour and increase community engagement in making the borough a safer place.

As Portfolio Holder I believe I have a lead role to focus our activities on some of the most vulnerable in our society, be they elderly residents, young people, or local traders. We know only too well the threats posed by illegal activity, and we remain committed to keeping the borough safe. As a cross-cutting Portfolio, all Departments and other Portfolios within the Council have a part to play in reducing crime and disorder and maintaining the borough's position as a safe and pleasant place to live. By ensuring that all our plans are delivered against the following priorities, we are confident that, working together, we can deliver a safer borough.

The climate continues to be financially challenging. We are working with colleagues to support the development of the Council as a commissioning authority, ensuring that excellent services are delivered in the most cost-effective, efficient way.

### Priorities for 2013/14:

- Support businesses in Bromley to trade successfully within the law using multi-agency visits and by supporting schemes such as Best Bar None.
- Provide advice, guidance and support to vulnerable members of the community, who are victims or potential victims of domestic abuse, scams and doorstep crime.
- Encourage young people to achieve their potential by rejecting crime and anti-social behaviour, through positive activities such as Youth Diversion and mentoring.
- Provide clear advice, guidance and communication that supports crime prevention and reinforces confidence in the borough as a safe place to live, work and enjoy recreation.
- Explore the potential for sold services, commissioning and working with other boroughs.
- Continue to work with and support the Safer Bromley Partnership, and contribute to the Public Health agenda.

As a Portfolio, we continue to be committed to working in Partnership. Not only will we maximise the opportunities to reduce crime and disorder by engaging with other departments

and teams within the Council, but we will work hard to continue to develop supportive and productive partnerships with other agencies, such as the Police, Fire Brigade and Probation Service, to maximise the opportunity to reduce crime and disorder. Ultimately, we will also seek to develop further and build on the excellent work of our residents and communities in tackling crime and disorder.

Councillor Tim Stevens JP  
Portfolio Holder for Public Protection and Safety

Public Protection and Safety Portfolio Plan 2013-14				
Service Area	Public Health Nuisance and Anti-Social Behaviour			
Service Lead	Jackie Goad (currently on secondment)	e-mail jackie.goad@bromley.gov.uk		
Service Outline				
<p>The Public Health Nuisance team investigates all statutory nuisances, such as noise arising from domestic and commercial premises, accumulations of rubbish on private land, smoke and ash nuisance from domestic and commercial bonfires, obtrusive lighting, filthy and verminous premises, and incidences of fly-tipping on private land.</p> <p>The Anti-Social Behaviour team plays a key role in ensuring the Borough is a safer place, by working with the Safer Bromley Partnership to reduce crime and disorder.</p>				
2013-14 Priorities:				
<p><b>Priority 1: Action Against Noise Nuisance from Licensed Premises</b> Work with designated premises supervisors (DPS) of licensed premises to ensure that noise levels arising from regulated entertainment on the premises are controlled to ensure compliance with the premises' licences.</p> <p><b>Priority 2: Action Against Fly-tipping</b> Investigate, disrupt and take formal action against those persons involved in the illegal disposal of controlled waste while offering advice and assistance to landowners targeted by fly-tipping to prevent further incidents.</p> <p><b>Priority 3: Action Against Anti-Social Behaviour</b> Work to deliver reductions in crimes against the person, against property, and in levels of anti-social behaviour and disturbance, in accordance with new legislation. Review the service and ensure it meets the requirements of new legislation for Anti-Social Behaviour.</p>				
Measuring Success:				
	Target	2013/14 Target	2013/14 Actual	Comment
1.1	Set and seal noise limitation devices in licensed premises	2	20 – 100%	100% of noise limiters in licensed premises were checked and reset as necessary and advice was given on new licensing legislation.
1.2	Ensure satisfactory resolution of fly-tipping complaints	100%	100%	100% of fly-tipping reports were investigated, as far

				as evidence allowed. Prosecutions, FPNs or warnings were given in each case where a perpetrator could be identified.
1.3	Percentage of applications for ASBOs made to court resulting in ASBO imposed (subject to legislative change)	100%	100% - only 3 applications were made due to a change in legislation.	MOPAC-funded enforcement activities have been concluded and are set to continue in four-monthly cycles. The first annual return has been submitted and initial feedback from MOPAC is positive.
1.4	Review ASB team function in line with new legislation	Complete review	Not completed	New legislation has not yet received Royal Assent so no advice has been prepared.

Public Protection and Safety Portfolio Plan 2013-14				
Service Area	Trading Standards			
Service Lead	Rob Vale	e-mail rob.vale@bromley.gov.uk		
Service Outline				
<p>The main aim of the Trading Standards service is to protect the public, in particular vulnerable consumers, and ensure there is a fair, safe and genuine trading environment in Bromley.</p>				
2013-14 Priorities:				
<p><b>Priority 1: Action Against Rogue Traders</b> Carry out a range of preventative and enforcement activity against traders who cause the most harm to Bromley's residents and businesses, particularly those traders who target vulnerable consumers.</p> <p><b>Priority 2: Promote Health and Consumer Well-Being</b> Tackle the sale of age-restricted products, particularly alcohol and tobacco; protect vulnerable consumers from scams and bogus callers; ensure goods in the marketplace are safe and genuine.</p> <p><b>Priority 3: Respond to Requests for Trading Standards Services</b> On a priority basis, conduct criminal investigations and civil sanctions through advice and intelligence-led enforcement, to prevent consumer detriment.</p> <p><b>Priority 4: Support Local Business</b> Provide advice and education, and improve compliance by tackling problem traders, particularly those who operate in the informal economy.</p>				
Measuring Success:				
	Target	2013/14 Target	2013-14 Actual	Comment
2.1	Referrals of doorstep crime incidents from banks and adult safeguarding partners	25	26	We carried out 193 partnership visits and training sessions, which included 26 sessions to banks, 30 to adult safeguarding partners, and 2 to new police recruits.
2.2	Number of rapid response interventions resulting in a real saving to consumers	80	68	We received 224 calls to our Rapid

				Response number, resulting in immediate responses to 68 consumers, which saved vulnerable consumers over £236,000.
2.3	Number of test purchase operations to detect the sale of age-restricted products	60	121	121 under-age test purchases were carried out, resulting in 23 sales, including 7 sales of fireworks, 5 sales of tobacco, and 11 sales of alcohol – prosecutions and licence reviews are pending.
2.4	Number of judicial disposals in relation to traders causing consumer detriment	55	69	We conducted 321 enforcement visits to businesses in the borough as part of our investigations into consumer detriment, and we took 69 judicial (excluding prosecutions) actions against traders seeking corrective action of unfair trading activities.
2.5	Number of businesses to receive education regarding underage sales	200	107	We carried out 107 audit visits across the borough, focussing on hot spot areas.

Public Protection and Safety Portfolio Plan 2013-14				
Service Area	Food, Safety and Licensing			
Service Lead	Paul Lehane	e-mail paul.lehane@bromley.gov.uk		
Service Outline				
<p>The main aim of the Food, Safety and Licensing team is to support Bromley businesses to provide safe food, safe and healthy workplaces, and to operate with the appropriate licences and permissions.</p>				
2013-14 Priorities:				
<p><b>Priority 1: Carry Out Food, and Health and Safety Functions</b></p> <ul style="list-style-type: none"> <li>○ Undertake planned risk-based inspections</li> <li>○ Provide an appropriate response to complaints, work-related accidents and cases/outbreaks of infectious disease.</li> <li>○ Provide support to the Council and its managers to ensure staff are safe and healthy at work</li> </ul> <p><b>Priority 2: Carry Out Licensing Functions</b></p> <ul style="list-style-type: none"> <li>○ Administer the statutory licensing schemes delegated to the Public Protection Division to provide a high quality, effective, timely and cost-effective service.</li> <li>○ Enforce licensing conditions and investigate complaints relating to unlicensed activity.</li> </ul>				
Measuring Success:				
	Target	2013/14 Target	2013/14 Actual	Comment
3.1	Run the Best Bar None scheme in-house for up to 30 businesses	30	20	Best Bar None awards were made to 20 businesses.
3.2	Undertake a review of the Corporate Safety Service following its transfer to Public Protection	Completion of review	Completed	A review of the Corporate Safety Service was submitted to EDECS. 44 Fire Safety Risk assessments were undertaken
3.3	Support or enforce food businesses with Zero FHRS (as rated at 1 April 2013) to improve their ratings (number of visits, letters/notices and prosecutions)	6	7	A total of 892 food inspections were carried out last year, with

				679 complaints received and investigated. 30 food safety improvement notices were served this year, exceeding the 22 served last year.
3.4	Deliver a minimum of four multi-agency operations, to ensure the legal and appropriate management of licensed premises within the borough	4	4	Four were undertaken: the first resulted in a drugs raid and a review of the licence at the Black Horse in Biggin Hill; in the second, 8 premises were tested on the 'Challenge 25' policy and 4 failed. 2 unlicensed premises were discovered, and notices of suspension were issued in relation to unpaid fees. Police support for the third operation was ineffective. For the fourth operation, officers undertook a range of intelligence-led visits, including premises whose licences had been suspended for non-payment of the annual fee,

				absent DPS, and breaches of conditions. Informal actions have resulted in resolution.
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Public Protection and Safety Portfolio Plan 2013-14				
Service Area	Environmental Protection; Partnership and Cross-Portfolio Issues			
Service Lead	Jim McGowan	e-mail jim.mcgowan@bromley.gov.uk		
Service Outline				
<p>The Environmental Protection service ensures that environmental and quality standards are maintained relating to air quality, water quality, drainage, land contamination, stray/abandoned dogs and pest control. The service also manages Bromley's CCTV service and Bromley's element of the Coroner's service.</p> <p>The Partnership team provides support for the Safer Bromley Partnership Board. The priorities and focus for the Partnership's action extend across a wide remit, including keeping young people safe, safeguarding vulnerable adults, and providing excellent services to reduce the harm caused by substance misuse. The Portfolio Holder is the Chairman of the Board, and ensures delivery and accountability of the Board's key targets.</p>				
2013-14 Priorities:				
<p><b>Priority 1: Support the Coroner and Mortuary Services</b> Retender the contract to achieve best value for money, and investigate the tendering of the pathology and histology services in order to achieve a 20% saving on that budget.</p> <p><b>Priority 2: Improve Scientific Services</b> Consolidate and expand the service for the investigation and reporting on asbestos in Borough properties, and develop the related income generation services in the private sector.</p> <p><b>Priority 3: Solve Drainage and Pest Control Issues</b> Retender the service for pest control. Carry out all investigations and enforcement in relation to pest control and drainage problems on private land.</p> <p><b>Priority 4: Provide the Stray and Abandoned Dogs Service</b> Retender the Stray and Abandoned Dogs Collection and Kennelling Services.</p> <p><b>Priority 5: Provide Support for the Safer Bromley Partnership Board</b> The Council has a key role in leading on the Safer Bromley Partnership's work to ensure delivery of common priorities. Each partner agency needs to set challenges to further build on reductions in crime levels and in dealing with domestic abuse, mentoring and youth diversion.</p>				
Measuring Success:				
	Target	2013/14 Target	2013/14 Actual	Comment
4.1	Retender the contract for the Bromley mortuary services	Oct 2013	Not completed – see comments	The contract for pathology and histology has been given to one laboratory, reducing costs by 20%. The existing mortuary contract was extended to end March 2014,

				and has been aligned with Bexley's contract, to allow for a joint procurement. It is being reviewed by the PRUH and King's.
4.2	Retender the service for pest control	Nov 13	Quarter 3	All investigations and enforcement in relation to pest control on private land have been reduced to the statutory minimum as a result of losing an officer post. The contractor is providing additional advice services.
4.3	Retender the service for stray and abandoned dogs	Jan 2014	Not completed – see comments	The proposed joint venture with Southwark has been cancelled, and the contract is now subject to OJEU requirements. The existing contract has been extended to November 2014 to allow for retendering.

Public Protection and Safety Portfolio Plan 2013-14				
Service Area	Young People			
Service Lead	Paul King	e-mail paul.king@bromley.gov.uk		
Service Outline				
<p>I am pleased to advise that the responsibility for the leadership of the Council's services to Young People has recently been delegated to my Portfolio from Education, Care and Health Services.</p> <p>The service teams include the Bromley Youth Support Programme, Education Business Partnership and the Youth Offending Team. The Bromley Youth Music Trust, the Duke of Edinburgh Awards, Youth Council, Summer Activities Programme, Mentoring Initiative and the Borough's Youth Centres are examples of services that fall within the area of the Council's services to Young People.</p> <p>The priorities define measures for the performance of those services for young people that are currently directly funded by the Portfolio (including MOPAC Grant funding).</p>				
2013-14 Priorities:				
<p><b>Priority 1: Support young people to remain in Education, Employment and Training</b> Support the mentoring service to leverage a reduction in the number of young people across the borough in the NEET group with a specific focus on YOT clients.</p> <p><b>Priority 2: Promote and provide activities for young people to do outside school</b> Ensure programme has borough-wide reach and is attractive to children and young people.</p> <p><b>Priority 3: Deter young people from anti-social and offending behaviour</b> Monitor the summer diversion programme's impact on levels of offending during programme delivery. Ensure that the programme is targeted at young people known to the Borough's ASB Unit and the YOT.</p> <p><b>Priority 4: Support young people if they do offend and enter the youth justice system</b> Support the mentoring service to assist the YOT service to address the offending behaviour of young people who are known to the YOT.</p>				
Measuring Success:				
	Target	2013/14 Target	2013/14 Actual	Comment
5.1	Ensure that 100% of young people are referred to the mentoring service (where this is appropriate to their needs).	100%	100%	The BMI is actively promoted to staff in ASB, YOS and the Behaviour Service Teams. The BMI had a dramatic increase in referrals, resulting in a waiting list.
5.2	Increase in attendance of the summer youth diversion programme	20% increase	75% increase	11,293 young people attended the programme.

				Over 36 days, this averaged as 314 per day. 5,000 parents also attended, and the programme was extended to include Health and Housing.
5.3	Increase the number of mentoring relationships forged.	100	142	Total number of relationships.

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**PUBLIC PROTECTION ENFORCEMENT ACTIVITY - STATUTORY NOTICES**

Legislation	Description	NOTICES 01/10/12- 31/03/13	NOTICES 01/04/13- 30/09/13	NOTICES 01/10/13- 31/03/14
Environmental Protection Act 1990 S.80	Noise from amplified music (domestic premises)	6	14	4
Environmental Protection Act 1990 S.80	Noise from amplified music (commercial premises)	4	3	0
Environmental Protection Act 1990 S.80	Noise from intruder/vehicle alarms	6	4	5
Environmental Protection Act 1990 S.80	Other noise	2	4	9
Environmental Protection Act 1990 S.80	Bonfires	9	3	1
Environmental Protection Act 1990 S.80	Other nuisance	1	0	1
Environmental Protection Act 1990 S.80	Nuisance from premises	2	0	0
Environmental Protection Act 1990 S.80	Nuisance from light	1	0	0
Environmental Protection Act S.80	Nuisance from accumulations	17	10	16
Environmental Protection Act 1990	Provision of waste receptacles	1	2	0
Environmental Protection Act 1990	Litter	14	4	2
Environmental Protection Act 1990	Waste Transfer documentation	5	3	2
Environmental Protection Act 1990 S.71	Request for information (relating to flytipping)	2	6	5
Environmental Protection Act 1990 S.80	Nuisance from dog barking	0	5	0
Prevention of Damage by Pests Act 1949 S.04	Removal of rubbish and treatment for pests	42	37	24
Public Health Act 1936 S.287	Notice of intention to enter premises	4	5	6
Public Health Act 1936 S.83	Filthy and verminous premises	6	3	7
Public Health Act 1936 S.78	Cleansing alleyways	0	23	0
Control of Pollution Act 1960 S.60	Pollution from construction sites (noise/dust, etc)	2	2	3
Local Government (Misc Provisions) Act 1976 S.16	Requisition for information	17	16	9
Local Government (Misc Provisions) Act 1976 S.20	Sanitary accommodation	0	0	0
Local Government (Misc Provisions) Act 1976 S.35	Clearing obstructions in drains	0	0	0

Local Government (Misc Provisions) Act 1976 S.29	Securing empty premises	0	0	0
Housing Act 2004	Improvement notice	2	1	2
Housing Act 2004	Prohibition notice	1	1	0
Housing Act 2004	Hazard awareness	1	1	2
Housing Act 2004	Decision to grant a (HMO) licence	9	10	9
Housing Act 2004	Proposal to grant a (HMO) licence	8	11	9
Health & Safety at Work etc Act 1974	Prohibition notices	6	2	8
Health & Safety at Work etc Act 1974	Improvement notices	6	1	12
Food Safety – Food Hygiene Regulations	Food Hygiene Improvement Notices	21	12	18

### **ANTI-SOCIAL BEHAVIOUR ENFORCEMENT ACTIVITY**

Anti-Social Behaviour Act 2003	Acceptable Behaviour Commitments (ABCs) served	10	3	21
Anti-Social Behaviour Act 2003	Early intervention warning notices	n/a	3	10
Anti-Social Behaviour Act 2003	ASBOs served	0	0	3

### **REGULATION OF INVESTIGATORY POWERS ACT 2000**

Age-Related Sales Legislation	Test purchasing campaigns	2	0	3
Food Safety and Licensing	Food hygiene	1	0	0
Anti-Social Behaviour Act	Collection of evidence	1	0	1
Trading Standards	Collection of evidence – communications data	1	2	5

### **PROSECUTIONS (All heard at Bromley Magistrates Court unless otherwise stated)**

Legislation	Description	Penalty
LG(MP)A 1974 s16	Failure to provide information	£3,000 fine, £687 costs awarded, and £120 victim surcharge
EPA 1990 s80	Breach of abatement notice (noise) x10 breaches	£500 fine, £600 costs awarded and £20 victim surcharge
EPA 1990 s80	Breach of abatement notice (noise)	£165 fine, £165 costs awarded, and £10 victim surcharge
EPA 1990 s71	Failure to provide information	£1,000 fine, £500 costs awarded, and £100 victim surcharge
EPA 1990 s80	Breach of abatement notice (noise)	£1,800 fine, £1,204.67 costs awarded, and £180 victim surcharge
EPA 1990 s33	Fly-tipping	Conditional discharge, £1,088 costs awarded and £20 victim surcharge

### **PROSECUTIONS PENDING**

28 Nov 2013 Anees Akbar (Trading as Mr Meat) High Street	Breach of Health & Safety Prohibition notices on the use of band saw
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Penge	
Rogers – EPA 1990 s33 - fly-tipping offence	Hearing date 18.6.14
Proceeds of Crime Act	Offences relating to fraudulent rogue trader activity
Trade Marks Act 1985	Sale of counterfeit goods from a boot sale
Trade Marks Act 1985	Sale of counterfeit goods from a retail premises
Fraud Act 2006	Fraud by false representation
Rogers – EPA 1990 s33 - fly-tipping offence	Hearing date 18.6.14
Pyrotechnic Articles Regulations	Sale of fireworks to persons under 18
Pyrotechnic Articles Regulations	Sale of fireworks to persons under 18
Pyrotechnic Articles Regulations	Sale of fireworks to persons under 18
Pyrotechnic Articles Regulations	Sale of fireworks to persons under 18
Pyrotechnic Articles Regulations	Sale of fireworks to persons under 18
Children and Young Persons Act	Sale of tobacco products to person under 18

**TRADING STANDARDS FORMAL CAUTIONS/UNDERTAKING/ASSURANCE GIVEN UNDER THE ENTERPRISE ACT 2002**

Licensing Team have had 7 formal interviews with businesses to address serious short comings	
Advice letter re sale of vehicles	Warning letter
Failed to supply notice of cancellation rights, misleading actions, misleading omissions, aggressive practice	Formal undertaking
Unfair trading practices	Formal undertaking
Unlawful use of logos	Judicial Disposal letter
Sale of alcohol to a person under 18 years old	Simple caution
Sale of alcohol to a person under 18 years old	Simple caution
Sale of alcohol to a person under 18 years old	Simple caution
Sale of alcohol to a person under 18 years old	Simple caution
Sale of alcohol to a person under 18 years old	Simple caution
Possession of counterfeit goods	Simple caution
Sale of firework to a person under 18 years old	Simple caution
Sale of alcohol to underage person	Simple caution
Sale of alcohol to a person under 18 years old	Simple caution/REVIEW (10 JAN 14)
Sale of alcohol to a person under 18 years old	Simple caution owner/REVIEW (10 JAN 14)
Incorrect health warning	Simple caution/voluntary surrender
Supplying cosmetic product not conforming with CP regs, no PIF file available and incorrect labelling	Warning letter
misleading action regarding cut price offer	Warning letter
Giving the impression a product can be legally sold when it cannot.	Warning letter
Sale of alcohol to underage person	Warning letter
Offering fireworks for sale outside prescribed times	Warning letter
Offering to supply counterfeit goods on ebay	Warning letter
Offering to supply counterfeit goods on ebay	Warning letter
Failed to supply notice of cancellation rights	Warning letter
Failed to supply notice of cancellation rights	Warning letter
Failed to supply notice of cancellation rights	Warning letter
Failed to supply notice of cancellation rights	Warning letter
Display of counterfeit Chanel jewellery	Warning letter
Failed to supply notice of cancellation rights	Warning letter
Misleading action regarding the low ABV of a sample of Bacardi rum	Warning letter
Offering to sell counterfeit Chanel items x6	Warning letter
Failed to supply notice of cancellation rights	Warning letter
Failed to supply notice of cancellation regulations	Warning letter
Unsafe storage of explosives	Warning letter
Misleading information	Warning letter
Misleading information/omission	Warning/Formal assurance letter

Failed to supply notice of cancellation rights	Warning/Informal assurance letter
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### **WORKS IN DEFAULT**

No. of works in default undertaken	2 (PHNT)
No. of noise equipment seizures undertaken	2

### **LICENSING REVIEWS**

Nov and Dec 2014 The Glam Club Flamingo Park A20 Sidcup	Expedited review heard by Sub committee	Licence revoked. Appeal made to Bromley Magistrates Court but withdrawn. Club is closed.
10 Jan 14 Jerrys 69 High Street Penge	Review hearing by Sub Committee	Review by Trading Standards following underage sale. Additional conditions added to licence.
10 Jan 14 Kent House Off Licence 198 Kent House Road	Review hearing by Sub Committee	Review by Trading Standards following underage sale. Additional conditions added to licence,
27 Jan 14 Swami News High street Penge	Review hearing by Sub Committee	Review by Trading Standards following underage sale. Additional conditions added to licence.

### **LICENSING APPLICATION HEARD**

	Applications heard by the Licensing Sub Committee / Appeals at Magistrates Court	Type of application and outcome
26 Nov 13 Las Iguanas Simpsons Road Bromley	New premises licence heard by Sub Committee	Granted with conditions
26 nov 13 O'Neil's East Street Bromley	Variation application heard by sub Committee	Granted with conditions
10 December 13 Beech tree Wellington Rd St Mary Cray	Variation application heard by sub Committee	Granted with conditions
10 December 13 Raggios Café High St Beckenham	New premises licence application heard by sub Committee	Granted with conditions
27 Jan 14 Coney Hall Supermarket West Wickham	New premises licence heard by Sub Committee	Granted with amendments and conditions
3 Feb 14 Havat 195 High Street Bromley	New premises licence heard by Sub Committee	Granted with conditions
17 Feb Bar Du Vin East Street Bromley	Variation application	Objections were withdrawn before the hearing and granted under delegated authority
28 March 14 Personal Licence Hearing: Simon Barrall	Personal licence	Objections made by the Police but withdrawn and licence granted under delegated authority

Report No.  
ES14052

London Borough of Bromley

PART ONE - PUBLIC

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**Decision Maker:** PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

**Date:** Tuesday 17 June 2014

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** MOPAC UPDATE

**Contact Officer:** Amanda Mumford, Community Safety Coordinator  
Tel: 020 8313 4395 E-mail: Amanda.Mumford@bromley.gov.uk

**Chief Officer:** Nigel Davies, Executive Director of Environment & Community Services

**Ward:** All

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1. **Reason for report**

This Report is presented to update the Public Protection and Safety Policy Development and Scrutiny Committee on the annual submission to the Mayor's Office for Policing and Crime (MOPAC).

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2. **RECOMMENDATION(S)**

2.1 **Members of the Public Protection and Safety PDS Committee are asked to note the contents of the report.**

### Corporate Policy

1. Policy Status: Safer Bromley Partnership: Community Safety
  2. BBB Priority Safer Bromley
- 

### Financial

1. Cost of proposal: Not Applicable:
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: Community Safety
  4. Total current budget for this head: £1.42m over 4 years (£278k 2013/14; £383k 2014/15; £378k 2015/16; £382k 2016/17)
  5. Source of funding: Mayors Office for Policing & Crime
- 

### Staff

1. Number of staff (current and additional): NA
  2. If from existing staff resources, number of staff hours: Additional hours are contributed through LBB staff with regards co-ordination, on-going monitoring and strategic guidance.
- 

### Legal

1. Legal Requirement: None:
  2. Call-in: Not Applicable:
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected):the project areas target specific community groups which are detailed in the grant agreements. The wider community will benefit from the project outcomes.
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: NA

### 3. COMMENTARY

- 3.1 2013/14 is the first year of the four year Local Crime Prevention Fund directed by the Mayor's Office for Policing and Crime.
- 3.2 The programme works through quarterly and annual returns.
- 3.3 The purpose of this report is to update members of the PDS on Bromley's performance, with access to the full annual submission (see appendix)
- 3.4 MOPAC have been satisfied with the 2013/14 achievements. The targets have largely been met, and MOPAC have agreed to some amendments to ensure the programme is being delivered in the most meaningful way for local residents, ensuring targets directly align with delivering a safer and more pleasant borough for residents to live in.
- 3.5 MOPAC have been happy with progress this year.
- 3.6 A full copy of all annual returns submitted to MOPAC can be found in the appendix to this report.

### 4. POLICY IMPLICATIONS

- 4.1 The project outcomes contribute to the Building a Better Bromley priorities.

### 5. FINANCIAL IMPLICATIONS

- 5.1 The table below details the total funding from MOPAC over the four years: -

	Confirmed Funding	Provisional funding		
Project	2013/14 (£)	2014/15 (£)	2015/16 (£)	2016/17 (£)
Domestic Abuse Strategy Co-Ordinator	41,982	42,768	42,740	42,760
Domestic Abuse Advocacy Project	21,028	116,461	116,385	116,439
Community Domestic Abuse Projects	55,621	61,414	56,625	56,651
Safer Bromley Van	25,257	25,730	25,713	29,051
Community Safety Mentoring Programme	54,110	55,123	55,087	55,112
Bromley Anti-Social Behaviour Targeted initiatives	80,233	81,735	81,681	81,718
<b>Total</b>	<b>278,231</b>	<b>383,231</b>	<b>378,231</b>	<b>381,731</b>

## 6. PERSONNEL IMPLICATIONS

6.1 Two fte posts in the ASB & Community Safety team are dependent on the continued funding

<b>Non-Applicable Sections:</b>	Legal
Background Documents: (Access via Contact Officer)	[Title of document and date]

**End of year monitoring form:**

**Borough: Bromley**

**Title of initiative: B3, Domestic Abuse & VAWG Strategy Coordinator**

<p><b>If a variance is reported at line 4 please explain the reasons for it?</b></p>	<p>N/A</p>		
	<p><b>Proposed outcome</b></p>	<p><b>Has outcome been achieved? Include explanation</b></p>	<p><b>Evidence for outcome</b></p>
<p><b>Please outline the project outcomes</b></p>	<p>Development of a new local VAWG strategy for 2013-2017 by April 2014.</p>	<p>Partially.  A draft strategy is currently in discussion by the Domestic Abuse &amp; VAWG Forum Steering Group in preparation for wider and public consultation and formal launch at the Bromley DA &amp; VAWG Conference in November 2014</p>	<p>Meeting records.</p>
	<p>Maintain membership of Domestic Abuse &amp; VAWG Forum throughout FY13/14 (Baseline: 40 member agencies).</p>	<p>Yes  Mailing list currently contains 77 members, meeting attendance usually around 30.</p>	<p>Meeting records.</p>
	<p>Delivery of four multi-agency training days per year, with a target for all evaluations to exceed 70% of participants considering the training to be excellent.</p>	<p>Yes  5 days delivered 81% of trainees stated the training to be excellent.</p>	<p>Domestic Abuse &amp; VAWG Strategy Coordinator's records.</p>

	<p>The coordinator manages all of the DV commissioned services (Community Support Groups, Sanctuary Scheme, One Stop Shop, Perpetrator Programme, Domestic Abuse Advocacy Project.)</p>	<p>Partially</p> <p>Please see returns for individual projects for breakdown. Almost all targets have been exceeded</p>	<p>Meeting records. Victim Support Records Bromley Women's Aid records. TRYangle records.</p>
	<p>The overall outcome of the above projects is to target domestic abuse &amp; VAWG and repeat victimisation. Reduce repeat incidents of domestic violence by 2% by the end of 13/14. (Baseline: end of 12/13 this was 26.25% for Bromley).</p>	<p>Unknown.</p> <p>This data was supplied by MOPAC and is not available locally.</p>	<p>MOPAC-accessed data.</p>
<p><b>Are there any risks to be highlighted?</b></p>	<p>None identified.</p> <p>A meeting has been booked with MOPAC to discuss the target of reducing of repeat reports of domestic violence.</p>		
<p><b>Summary of project achievements (in addition to the reporting against outcomes)</b></p>	<p>This year the DA &amp; VAWG Strategy Coordinator has commissioned external delivery of all borough support services for the first time, freeing up capacity to dedicate to the proper monitoring &amp; evaluation of these services, and the development of other activities.</p> <p>The first local DA &amp; VAWG Conference is now being planned for November 2014, targeted at front-line workers and designed to enhance skills, broaden VAWG knowledge, and improve multi-agency work in the borough and across the region.</p> <p>The DA &amp; VAWG Coordinator has worked closely this year with both the local safeguarding children's board and safeguarding adults' board to review their training packages and procedures regarding domestic abuse &amp; VAWG, including commissioning an e-learning package to supplement face-to-face training.</p>		

	Following extensive changes in the structure and management of local health services in the last 18 months the DA & VAWG Coordinator has been building relationships and ensuring the response to DA & VAWG within health services is robust. This has included delivering face-to-face training for all GPs in the borough, being a founding member of the Maternity Services Liaison Committee, and working with the CCG to include competencies around DA & VAWG in their commissioning structure.	
<b>Any additional issues which were not anticipated at the start or at the mid-year point of the project?</b>	N/A	
<b>Please provide confirmation of achieved matched funding, clearly specifying where matched funding is in kind.</b>	N/A	N/A
<b>If matched funding has reduced from that expected, please specify reasons why.</b>	N/A	
<b>Please confirm if matched funding has changed for future years, from that specified in the final approved bid.</b>	N/A	

**End of year monitoring form:**

**Borough: Bromley**

**Title of initiative: B4, Domestic Abuse Advocacy Project**

<p><b>If a variance is reported at line 4 please explain the reasons for it?</b></p>	<p>N/A</p>		
	<p><b>Proposed outcome</b></p>	<p><b>Has outcome been achieved? Include explanation</b></p>	<p><b>Evidence for outcome</b></p>
<p><b>Please outline the project outcomes</b></p>	<p>Increase in conviction rate by 0.5% per year</p>	<p>Yes – target exceeded.  Target 65.2%, achieved 66.3% conviction rate.</p>	<p>Victim Support records</p>
	<p>Increase in referrals to MARAC from health services</p>	<p>Target clarification has not been received from MOPAC regarding this.  Grant agreement gives the target as 5 but it has not been agreed whether this is an increase by five referrals, a 5% increase or a 5-fold increase.</p>	<p>N/A</p>
	<p>Delivery of prevention workshops to young people (1000 attendees 13/14 with 10% increase per year)</p>	<p>No.  Target 1000 attendees, achieved 935.  In Q4 two of the three IDVAs left the service, although recruitment has taken place swiftly this still left a short period where on IDVA was covering the project and so supporting victims was prioritised.</p>	<p>Victim Support records</p>

	Satisfaction with service (>80% satisfaction)	Yes – target exceeded.  Target to have more than 80% stating they are satisfied with the service, achieved 88% satisfaction rate.	Victim Support records – client feedback upon closure of case
	Feelings of safety (>60% reporting increase)	Yes – target exceeded.  Target to have more than 60% stating they feel safer after involvement with the service, achieved 83% feeling safer.	Victim Support records – client feedback upon closure of case
	Awareness of help available (>60% reporting increase)	Yes – target exceeded.  Target to have more than 60% stating they are more aware of the help available, achieved 79%.	Victim Support records – client feedback upon closure of case
	Confidence (>60% reporting increase)	Yes – target exceeded.  Target to have 60% stating an increase in confidence after engagement with the service, achieved 68%	Victim Support records – client feedback upon closure of case
	Feeling positive about the future (>60% reporting increase)	Yes – target exceeded.  Target for more than 60% feeling positive about the future after engagement with the project, achieved 72%	Victim Support records – client feedback upon closure of case
<b>Are there any risks to be highlighted?</b>	None.		

<b>Summary of project achievements (in addition to the reporting against outcomes)</b>	A new manager took up post at the beginning of the year and has worked closely with partners in the borough to build positive working relationships and to review delivery in order to further this project. This has included reviewing staff location to ensure clients in the community and engaged in the criminal justice system receive the same level of support, and staff have built closer partnerships with other projects delivering prevention work in schools to spread the work across the borough, reduce duplication, and maximise the number of young people who engage with preventive work.	
<b>Any additional issues which were not anticipated at the start or at the mid-year point of the project?</b>	Two of the three advocates have left the organisation during 2013/14 and although recruitment has taken place this has led to an unavoidable strain on the service during Q4 of the year, leading to narrowly missing the target for workshop delivery as work with high risk individuals was prioritised.	
<b>Please provide confirmation of achieved matched funding, clearly specifying where matched funding is in kind.</b>	2013/14 matched funding outlined in original bid:  Organisation: Bromley Met. Police Amount of funding: N/A Description: Funding in kind of office space for two advocates at Bromley Police Station.	2013/14 actual matched funding received:  Organisation: Bromley Met. Police Amount of funding: N/A Description: Funding in kind of office space for two advocates at Bromley Police Station.
<b>If matched funding has reduced from that expected, please specify reasons why.</b>	N/A	
<b>Please confirm if matched funding has changed for future years, from that specified in the final approved bid.</b>	No change anticipated.	

**End of year monitoring form:**

**Borough: Bromley**

**Title of initiative: B5, Community Domestic Abuse Projects: One Stop Shop, Perpetrator Programme and Support Groups**

<p><b>If a variance is reported at line 4 please explain the reasons for it?</b></p>	<p>N/A</p>		
	<p><b>Proposed outcome</b></p>	<p><b>Has outcome been achieved? Include explanation</b></p>	<p><b>Evidence for outcome</b></p>
<p><b>Please outline the project outcomes</b></p>	<p><b>One Stop Shop:</b> Increase attendances by 10% year on year (13/14 target 306)</p>	<p>No.  Total attendance was 300 – missing target by 2%.  Discussions with provider suggest this was to do with changes in project management in Q2 and an action plan including additional publicity and the potential development of a virtual One Stop Shop to boost access by clients who cannot physically attend the service.</p>	<p>Bromley Women’s Aid Records</p>
	<p><b>Perpetrator Programme:</b> Number of referrals (100 minimum)</p>	<p>No.  The target was for 100 referrals and 56 have been received. See below for discussion of this.</p>	<p>TRYangle records</p>
	<p><b>Perpetrator Programme:</b> Percentage of referrals engaged (&gt;40% )</p>	<p>Yes – target exceeded.  Targeted for a 40% engagement rate and 48% of clients referred have engaged in the project.</p>	<p>TRYangle records</p>

	<p><b>Perpetrator Programme:</b> Percentage of referrals completing (&gt;30%)</p>	<p>Yes - in progress – target currently exceeded.</p> <p>As the programme is 26 weeks long not all clients who have been assessed and engaged will have been able to complete the programme.</p> <p>To date 41% of clients referred are either fully engaged in the programme or have already completed it.</p>	TRYangle records
	<p><b>Perpetrator Programme:</b> Perpetrator’s assessment of changes in their behaviour (&gt;70% state reduced abusive behaviours)</p>	<p>Yes – target exceeded.</p> <p>100% of completers state their abusive behaviour has reduced.</p>	TRYangle records – client-completed questionnaire at end of course.
	<p><b>Perpetrator Programme:</b> Victim’s feelings of safety (&gt;70% report increased feelings of safety)</p>	<p>Yes – target exceeded.</p> <p>100% of partners/ex-partners of completers state they are feeling safer.</p>	TRYangle records – client-completed questionnaire at end of course.
	<p><b>Perpetrator Programme:</b> Referring professional’s assessment of changes in behaviour (&gt;60% state reduced abusive behaviours)</p>	<p>Yes – target exceeded.</p> <p>100% of referrers state there has been a reduction in abusive behaviour.</p>	TRYangle records – referrer feedback at end of course.
	<p><b>Perpetrator Programme:</b> Referring professional’s assessment of impact on any children (&gt;60% report positive impact on children)</p>	<p>Yes – target exceeded.</p> <p>For the clients with children 100% of referrers state there has been a positive impact on the children.</p>	TRYangle records – referrer feedback at end of course.
	<p><b>Perpetrator Programme:</b> Any changes in child protection involvement (&gt;70% have reduced child protection involvement)</p>	<p>Yes – target exceeded.</p> <p>For the clients with children 75% of responding clients state there is reduced child protection involvement. For the remaining 25% where involvement has not reduced this is due to issues</p>	TRYangle records – client-completed questionnaire at end of course.

		other than domestic abuse – i.e. alcohol.	
	<b>Perpetrator Programme:</b> Referrals to MARAC for families engaged in the programme (>80% have no MARAC referrals within a year of completing programme)	N/A  No families have been clear of the programme for 1 year yet – this data will begin to be available after Q3 of 2014-15	N/A
	<b>Perpetrator Programme:</b> Police involvement (>80% have no Police involvement within a year of completing programme)	N/A  No families have been clear of the programme for 1 year yet – this data will begin to be available after Q3 of 2014-15	N/A
	<b>Support Groups:</b> >70% state reduced experience of abuse after one year	N/A  No clients have been clear of the programme for one year yet – this data will begin to be available after Q2 of 2014-15	N/A
	<b>Support Groups:</b> >50% have no further Police involvement after one year	N/A  No clients have been clear of the programme for one year yet – this data will begin to be available after Q2 of 2014-15	N/A
	<b>Support Groups:</b> >70% have reduced Child Protection involvement after one year	N/A  No clients have been clear of the programme for one year yet – this data will begin to be available after Q2 of 2014-15	N/A
	<b>Support Groups:</b> >80% report increased feelings of safety	Yes – target exceeded.  90.5% of clients stated they felt safer at the end of the course.	Bromley Women's Aid Records – client-completed questionnaire at end of course.

	<b>Support Groups:</b> >80% report increased knowledge of domestic abuse	Yes – target exceeded. 96.5% of clients stated they had an increased knowledge of domestic abuse at the end of the course.	Bromley Women’s Aid Records – client-completed questionnaire at end of course.
	<b>Support Groups:</b> >80% report increased knowledge of local services	Yes – target exceeded. 82% of clients stated they had an increased knowledge of local services at the end of the course.	Bromley Women’s Aid Records – client-completed questionnaire at end of course.
	<b>Support Groups:</b> >80% report increased self-esteem and confidence	Yes – target exceeded. 98% of clients stated their self-esteem and confidence was increased at the end of the course.	Bromley Women’s Aid Records – client-completed questionnaire at end of course.
	<b>Support Groups:</b> >80% report increased understanding of the effects of domestic abuse on children	Yes – target exceeded. 91% of clients stated they understood better the effects of domestic abuse on children at the end of the course.	Bromley Women’s Aid Records – client-completed questionnaire at end of course.
<b>Are there any risks to be highlighted?</b>	<p><b>One Stop Shop</b> Potential risk of not meeting year-on-year targets. This has been discussed at project management meetings and an action plan is in place to increase publicity, and to consider other methods of delivering non-appointment multi-agency advice to reach clients who cannot physically access the current session. This could include sessions in other locations, phone advice, or a virtual One Stop Shop.</p> <p><b>Perpetrator Programme</b> Potential risk of not meeting referral targets. This is due for discussion at MOPAC on the 15<sup>th</sup> of April 2014. We would highlight that the engagement rates are significantly higher than targeted, with a similar volume of clients engaged as would have been if the targets for referral numbers and engagement rates were being met. This indicates the conversion rate of referrals is broadly the same as targeted, and suggests that the referrals received are more appropriate for the service and staff time is not being wasted chasing up inappropriate referrals.</p> <p>No information can yet be given for annual evaluation (i.e. whether there has been Police involvement or any MARAC referrals in the year after completing the programme) as it is a six month programme; so data cannot begin being</p>		

	<p>collected until Q3 of 2014/15.</p> <p><b>Support Groups</b>  Due to the way this project is delivered it does not suit quarterly reporting and so the cumulative data which will begin to be available after Q2 in year 2. The groups are delivered in school term times to avoid problems with child care, which means that the cohort which starts in each quarter usually doesn't complete until the next, and there are no groups in Q2 – this can make data patchy throughout the year.</p> <p>There are no risks to delivery, however.</p> <p>No information can yet be given for annual evaluation (i.e. whether there has been Police involvement or reduced child protection involvement in the year after completing the programme) as it is a three month programme; so data cannot begin being collected until Q2 of 2014/15.</p>
<p><b>Summary of project achievements (in addition to the reporting against outcomes)</b></p>	<p><b>One Stop Shop</b>  Management of this project was transferred from the Local Authority to Bromley Women's Aid in September 2013, with no disruption in service. Bromley Women's Aid have since cemented involvement in the project from the Police and formalised methods of clients accessing advice if professionals are unable to attend (i.e. if a solicitor has to unexpectedly attend court telephone advice is arranged so clients attending the service still receive the information they need).</p> <p>Fifty-two drop in sessions have been delivered with advice available from the Police, a family solicitor, local authority housing options, and either an outreach worker from Bromley Women's Aid or an Independent Domestic Abuse Advocate from Victim Support.</p> <p><b>Perpetrator Programme</b>  This project has built strong relationships with referring agencies, in particular with Children's Social Care who make the majority of the referrals.</p> <p>The project is co-commissioned with the London Borough of Lewisham in order to access a full programme at reduced cost to both areas. Geographically the service is delivered in both boroughs in venues close to the border and easily accessible by public transport; and both referral and engagement rates from both boroughs have been even throughout the first year of delivery.</p> <p>As this is a longer term intervention – with groups lasting 26 weeks – it is difficult to have meaningful evaluation data each quarter and even at the end of a full year as so few clients have completed.</p>

	<p><b>Support Groups</b>  Management of this project was transferred from the Local Authority to Bromley Women's Aid in August 2013, with no disruption to the service. Bromley Women's Aid have continued to deliver support groups in Children &amp; Family Centres across the borough and are exploring the practicalities of running evening groups.</p> <p>Bromley Women's Aid commissioned training for an additional ten facilitators in December 2013 and further training is planned for summer 2014 to ensure that groups can be delivered wherever and whenever demand dictates. The majority of facilitators – who are fully trained and vetted – are professionals from related fields (such as Family Support Workers, Drug &amp; Alcohol Workers, counsellors, or health professionals) or volunteers; and this gives the programme a richness and diversity which is invaluable.</p>	
<p><b>Any additional issues which were not anticipated at the start or at the mid-year point of the project?</b></p>	<p><b>One Stop Shop</b> None.</p> <p><b>Perpetrator Programme</b> Please see above regarding the number of referrals.</p> <p><b>Support Groups</b> None.</p>	
<p><b>Please provide confirmation of achieved matched funding, clearly specifying where matched funding is in kind.</b></p>	N/A	N/A
<p><b>If matched funding has reduced from that expected, please specify reasons why.</b></p>	N/A	

Please confirm if matched funding has changed for future years, from that specified in the final approved bid.	N/A
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**End of year monitoring form:**

**Borough: Bromley**

**Title of initiative: B6, Safer Bromley Van**

If a variance is reported at line 4 please explain the reasons for it?	N/A		
	<b>Proposed outcome</b>	<b>Has outcome been achieved? Include explanation</b>	<b>Evidence for outcome</b>
Please outline the project outcomes	Number of referrals (500 per year)	No.  Target 500, achieved 476	Victim Support records.
	Timescale of works (All within 15 days, domestic abuse within 5 days)	Yes.  100% of jobs completed within 15 days of referral, and all domestic abuse jobs completed within 5 days of referral.	Victim Support records.

	Repeat victimisation of Bromley Van clients (<5% re-victimised within a year)	Yes – target exceeded. 0% of clients have been revictimised.	Victim Support records and Police feedback.
	Client satisfaction (>90% satisfaction rate)	Yes – target exceeded. Target for more than 90% of clients to state they are satisfied with the service, achieved 93.5% satisfaction rate.	Victim Support records – client questionnaire.
	Client feelings of safety (>90% report increased feelings of safety)	Yes – target exceeded. Targeted for more than 90% of clients to state that they feel safer after using the project, achieved 92.5% feeling safer.	Victim Support records – client questionnaire.
<b>Are there any risks to be highlighted?</b>	<p>None.</p> <p>There was a change in staffing in Q3 of this year and the handover resulted in a temporary reduction in the promotion of the service – particularly in terms of giving presentations to professionals (in particular Police teams and support services) and this is the likely reason for narrowly missing the target for the number of referrals.</p>		
<b>Summary of project achievements (in addition to the reporting against outcomes)</b>	<p>This project is part of a wider service which is now seeking to expand to include more work with housing associations and operations targeting specific neighbourhoods to make them safer. The Safer Bromley Van is beginning to undertake joint work with the local authority Anti-Social Behaviour Team and Community Safety Team, the Police, and housing associations to identify areas of need and provide intensive work to improve neighbourhood safety – which includes providing home security works to eligible residents vulnerable to being victims of crime, and home security advice to the general population.</p>		
<b>Any additional issues which were not anticipated at the start or at the mid-year point of the project?</b>	<p>None, other than the staffing changeover already discussed.</p>		

<b>Please provide confirmation of achieved matched funding, clearly specifying where matched funding is in kind.</b>	N/A	N/A
<b>If matched funding has reduced from that expected, please specify reasons why.</b>	N/A	
<b>Please confirm if matched funding has changed for future years, from that specified in the final approved bid.</b>	N/A	

**End of year monitoring form: 2013/14**  
**Borough: London Borough of Bromley**  
**Title of initiative: Bromley Mentoring Initiative**

<b>If a variance is reported at line 4 please explain the reasons for it?</b>	No variance reported		
	<b>Proposed outcome</b>	<b>Has outcome been achieved? Include explanation</b>	<b>Evidence for outcome</b>
<b>Please outline the project outcomes</b>	Provide 100 volunteer mentor relationships per annum	Has the outcome been achieved? Yes	Record of all mentoring relationships for the year is kept. 141 relationships have taken place.
	% of successfully completed mentoring relationships annually	Has the outcome been achieved? Yes	Out of 141 relationships, 3 were not successful – 2%. This was due to the young person not engaging with the process
	% of participants receiving an ABC	Has the outcome been achieved? Yes	Yes, out of 77 mentees, only 1 escalated to an ABC – 1%
	% of participants who report an improvement in Education, Employment or Training	Has the outcome been achieved? Yes	Yes, by undertaking self-assessment questionnaires for all participants, 81% reported an improvement in EET

	% of participants who report an improvement in self esteem	Has the outcome been achieved? Yes	Yes, by undertaking self-assessment questionnaires for all participants, 84% reported an improvement in self esteem
	Reduction in first time entries to the Youth Justice System	Has the outcome been achieved? Yes	Not available at time of preparing the return. When the reduction in first time entries data is available the data will be contextual as it is unlikely that we will be able to show a more than anecdotal and case level association between mentoring and offending rates. Mentoring is provided as part of the Borough's triage preventive service. Those who come to notice will be offered mentoring, as part of a package of interventions, to deter them from further offending and prevent them from going to court.
<b>Are there any risks to be highlighted?</b>	No Risks		
<b>Summary of project achievements (in addition to the reporting against outcomes)</b>	<p>We have achieved 141 mentor/mentee matches this year. Anecdotal evidence has reported that mentees are enjoying their meetings with mentors, and are responding to the additional support by becoming more motivated. A number of outstanding mentoring relationships have taken place this year. A mentor has helped a young looked after person's application for new business funding from The Princes Trust. She helped him to put together and write up his business plan and complete the application form and has resulted in him achieving an interview. She will continue to support him during the process. The primary PRU have reported that all the young people who have a mentor have shown improvement in their behaviour and engagement. One mentor who had been matched with a young person at Bromley YOS had only met his mentee 3 times before the young person was detained in custody. As the match was so successful the young person has requested that his mentor continued to meet him at his place of detention. This will continue on his release to encourage him to stay on the right path. A team of mentors have provided support for a programme of workshops organised by Bromley YOT, including a prison visit and have also accompanied young offenders whilst carrying out their reparation activities. Young people have been introduced to mentors following Triage and meetings have been taking place in their education establishments to help them make the right choices.</p> <p>Some comments received from young people during evaluation are below:</p> <p>She's changed my heart</p>		

	<p>I'm not being so rude anymore to my teacher  He has helped me make a huge improvement in my behaviour  She helped me with ways to deal with my sister  He helps me with ways to calm down  He makes me happier  He's helped me stay out of trouble  She keeps me happy by doing things I enjoy</p>	
<p>Any additional issues which were not anticipated at the start or at the mid-year point of the project?</p>	<p>No additional issues</p>	
<p>Please provide confirmation of achieved matched funding, clearly specifying where matched funding is in kind.</p>	<p>2013/14 matched funding outlined in original bid:</p> <p>Organisation:LBB  Amount of funding:£29,000  Description: comprising of staff salary and running costs (including Council recharges) for the project (but excludes strategic management overhead). This sourced from Education Business Partnership, Behaviour Service and Children's Social Care budgets.</p>	<p>2013/14 actual matched funding received:</p> <p>Organisation: LBB  Amount of funding:£26,800  Description: comprising of staff salary and running costs (including Council recharges) for the project (but excludes strategic management overhead). This sourced from Education Business Partnership, Behaviour Service and Children's Social Care budgets.</p> <p>Additionally, there is the in-kind contribution of time spent by mentors delivering to the 141 mentoring relationships.</p>
<p>If matched funding has reduced from that expected, please specify reasons why.</p>	<p>The original match figure was an estimate of the actual operational costs. The costs stated here are the actual costs.</p> <p>In the original application the in-kind match funding represented by the time of volunteers engaged in the 141 mentoring relationships was not factored in. This would significantly increase the total match (cash and in-kind) funding for the project.</p>	
<p>Please confirm if matched funding has changed for future years, from that specified in the final approved bid.</p>	<p>The actual operational costs will increase as an inflationary uplift of 2.5% will be applied to the budget for 2014/15 and based on the actual costs incurred for 2014/15 are likely to be £27,470.</p>	

**End of year monitoring form:**

**Borough: Bromley**

**Title of initiative: B12 ASB targeted initiatives**

<p><b>If a variance is reported at line 4 please explain the reasons for it?</b></p>	<p>N//A</p>		
	<p><b>Proposed outcome</b></p>	<p><b>Has outcome been achieved? Include explanation</b></p>	<p><b>Evidence of outcome</b></p>
<p><b>Please outline the project outcomes</b>  Noise Nuisance</p>	<p>10% reduction in complaints/instances of ASB in terms of neighbourhood noise (12/13 baseline 3757)</p>	<p><b>Yes – target exceeded</b>  13/14 target was 3381. In total 3083 complaints were received, an 18% decrease.</p>	<p>Bromley Council Complaints Data</p>
	<p>20% Increase in formal action to abate noise nuisance (i.e. notices served) (12/13 baseline 38)</p>	<p><b>Yes – target exceeded</b>  13/14 target was 38. In total 53 notices have been served, a 39% increase.</p>	<p>Bromley Council Complaints Data (<b>see breakdown below</b>)</p>
	<p>2% reduction in the number of Bromley residents worried about noisy neighbours or loud parties (no baseline given for 12/13)</p>	<p>Has the outcome been achieved? <b>Not known</b></p>	<p>This data is no longer collected by police</p>
<p>Operation Crystal</p>	<p>10% reduction in reporting of ASB in the target area for 4 months after the Operation, compared with the</p>	<p>Overall the project has seen a 17% reduction in reporting of ASB to Bromley Council. However individually reporting has varied significantly.</p>	<p>LBB ASB data</p>

	previous year.	<table border="1"> <thead> <tr> <th></th> <th>ASB incidents reported during 4 month period</th> <th>Baseline</th> <th>% difference</th> </tr> </thead> <tbody> <tr> <td>Location A</td> <td>22</td> <td>11</td> <td>100%</td> </tr> <tr> <td>Location B</td> <td>6</td> <td>9</td> <td>-33%</td> </tr> <tr> <td>Location C</td> <td>1</td> <td>15</td> <td>-93%</td> </tr> </tbody> </table>				ASB incidents reported during 4 month period	Baseline	% difference	Location A	22	11	100%	Location B	6	9	-33%	Location C	1	15	-93%	
		ASB incidents reported during 4 month period	Baseline	% difference																	
	Location A	22	11	100%																	
	Location B	6	9	-33%																	
Location C	1	15	-93%																		
15% increase in local residents reporting 'no issues of concern' in local area	<p><b>Yes – target exceeded</b></p> <p>The before and after satisfaction surveys each met the target of a 15% increase. Overall improvement of 35% has been achieved in local resident satisfaction.</p>			Local Neighbourhood Policing Team survey																	
Documented exit strategy agreement implemented (involving local voluntary organisations, supported to undertake environmental improvements in the area)	<p>Locations are due to be re-visited over the period of the four year project. Exit strategies have been devised involving partners and local community members and will be implemented once the final operation has taken place in each locality. Local residents currently help out at each operation.</p>			ASB Coordinator plans																	
<b>Are there any risks to be highlighted?</b>	<p>The target of a 10% decrease in reporting of ASB to the local authority will be discussed with our MOPAC liaison officer in April 2014.</p>																				

<p><b>Summary of project achievements</b></p> <p><b>Neighbourhood Noise</b></p>	<ul style="list-style-type: none"> <li>▪ The project has enabled LB Bromley to respond to and investigate complaints from residents and businesses about anti-social behaviour in terms of neighbourhood noise, outside normal office hours.</li> <li>▪ The project has made provision for remedial action using both informal and formal powers of enforcement and using all available noise abatement legislation.</li> <li>▪ The service now provides a rapid response service to noise complaints, within a two hour response target enabling the witnessing and resolution of a nuisance while it is ongoing.</li> <li>▪ The service allows residents to receive a ‘real time’ service in the evening, saving them from taking time off work in order for officers to install recording equipment or carry out noise monitoring visits, etc.</li> <li>▪ Continue to reduce the number of noise complaints reported to the Division as current trends indicate in the attached.</li> </ul>
<p><b>Operation Crystal</b></p>	<ul style="list-style-type: none"> <li>▪ Local residents have commented positively on the presence of various agencies and the work being carried out in their communities.</li> <li>▪ Residents have identified their role in supporting the local authority, and are sharing the goal to improve their local area.</li> <li>▪ Local residents have taken ownership by reporting issues within their area, which has impacted on our outcomes. This demonstrates how residents are keen to keep their local area in the new improved condition.</li> <li>▪ The tonnage of rubbish removed from the operation areas has exceeded expectations, with level of staffing increased for future ops, to ensure all identified waste is removed.</li> <li>▪ Bromley Council’s Environment Department fully supports Operation Crystal and acknowledges the value of these operations. Funds have been identified to support long term improvements to the locations. Examples include, enhance street lighting, alley gating, designing out areas that attract fly tipping, introduction of CCTV and targeted dog patrols. It is intended that this will deter further environmental crime and bring about a long term improvement to the area.</li> <li>▪ Numbers of residents helping out at the Operation Crystal event is steadily increasing.</li> </ul>

<b>Any additional issues which were not anticipated at the start or at the mid-year point of the project?</b>	(Op Crystal) There have been some issues identified with the reporting levels to the local authority. We are in discussion with our MOPAC liaison officer regarding this. Since the inception of this project there has been a channel shift in reporting mechanism of envirocrime. This has not yet been scrutinised to establish level of reporting taking place through alternative route. The impact of the alternative reporting mechanisms will be explored before meeting with MOPAC in April.	
<b>Please provide confirmation of achieved matched funding, clearly specifying where matched funding is in kind.</b>	2013/14 matched funding outlined in original bid:  Organisation: Amount of funding: Description: i.e. specify if in kind <b>No matched funding.</b>	2013/14 actual matched funding received:  Organisation: Amount of funding: Description: i.e. specify if in kind <b>N/A</b>
<b>If matched funding has reduced from that expected, please specify reasons why.</b>	<b>N/A</b>	
<b>Please confirm if matched funding has changed for future years, from that specified in the final approved bid.</b>	<b>N/A</b>	

**Notices Served to Abate Noise**

Legislation	Description	NOTICES 01/04/13- 31/03/14
Environmental Protection Act 1990 S.80	Noise from amplified music (domestic premises) EP90 QS	18
Environmental Protection Act 1990 S.80	Noise from amplified music (commercial premises) EP90 RS	3
Environmental Protection Act 1990 S.80	Noise from intruder/vehicle alarms EP90LS EP90 VS	10
Environmental Protection Act 1990 S.80	Other noise EP90JS	13
Environmental Protection Act 1990 S.80	Other noise nuisance EP90 KS	1
Environmental Protection Act 1990 S.80	Noise nuisance from dog barking EP90 MS	5
Control of Pollution Act 1974 Sec.60	Pollution from construction sites noise COPA 60	3
<b>TOTAL</b>		<b>53</b>

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Report No.  
CSD14088

## London Borough of Bromley

### PART ONE - PUBLIC

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**Decision Maker:** Public Protection and Safety PDS Committee

**Date:** 17<sup>th</sup> June 2014

**Decision Type:** Non-Urgent                      Non-Executive                      Non-Key

**Title:** **BROMLEY YOUTH COUNCIL MANIFESTO  
2013/14 CAMPAIGN UPDATE AND  
2014/15 CAMPAIGN PRIORITIES**

**Contact Officer:** Stephen Wood, Democratic Services Officer  
Tel: 020 8313 4316 E-mail: [stephen.wood@bromley.gov.uk](mailto:stephen.wood@bromley.gov.uk)

**Report Author:** Linda King, Universal Youth Support Programme Manager  
Tel No: 020 8466 3098 E-mail: [linda.king@bromley.gov.uk](mailto:linda.king@bromley.gov.uk)

**Chief Officer:** Terry Parkin, Executive Director, Education, Care and Health Services

**Ward:** N/A

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1. Reason for report

- 1.1 This report is an information item for the July meeting of the Education PDS Committee, and is also being presented to the Public Protection and Safety PDS Committee for information purposes. Queries relating to the meeting should be directed to the Contact Officer, and queries relating to the contents of the report should be directed to either Linda King, Universal Youth Support Programme Manager, or to Mr Paul King, Head of Youth Services.
- 1.2 The purpose of the report is to update Committee Members on the outcome of the Bromley Youth Council Manifesto Campaign Programme for 2013/14 and to advise them of the BYC Manifesto Priorities for 2014/15.
- 

2. **RECOMMENDATIONS**

- 2.1 Members are asked to note the contents of the Information Briefing.

<b>Non-Applicable Sections:</b>	Policy, Financial, Legal and Personnel
Background Documents: (Access via Report Author)	N/A

### Corporate Policy

1. Policy Status: Existing Policy
  2. BBB Priority: Excellent Council / Children and Young People
- 

### Financial

1. Cost of proposal: Not Applicable for providing this reference.
  2. Ongoing costs: Not Applicable for providing this reference.
  3. Budget head/performance centre: Education Services.
  4. Total current budget for this head:
  5. Source of funding:
- 

### Staff

1. Number of staff (current and additional):
  2. If from existing staff resources, number of staff hours:
- 

### Legal

1. Legal Requirement: None to provide this reference.
  2. Call-in: Not Applicable as no decision is being made.
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### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Attached briefing provided for the information of PP&S PDS Members and Co-opted Members.
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

# London Borough of Bromley

## PART 1 - PUBLIC

Briefing for Education Policy Development and Scrutiny Committee  
2nd July 2014

# BROMLEY YOUTH COUNCIL MANIFESTO 2013/14 CAMPAIGN UPDATE AND 2014/15 CAMPAIGN PRIORITIES

Contact Officer: Linda King, Universal Youth Support Programme Manager  
Tel No: 020 8466 3098 E-mail: [linda.king@bromley.gov.uk](mailto:linda.king@bromley.gov.uk)

Chief Officer: Terry Parkin, Executive Director, Education, Care and Health Services

## 1. Summary

1.1 To update Committee Members on the outcome of the Bromley Youth Council Manifesto Campaign Programme for 2013/14 and to advise them of the BYC Manifesto Priorities for 2014/15.

## 2. The Briefing

### Bromley Youth Council

2.1 Bromley Youth Council is the elected youth forum of the London Borough of Bromley, which enables young residents of the Borough to have a voice in local decision making and encourages young people to take part in campaigns and projects to address the issues that affect them. The work of the Bromley Youth Council is managed and supported by the Bromley Youth Support Programme's Youth Involvement team.

2.2 Bromley Youth Council (BYC) has a current elected and co-opted membership of 41 young people aged 11-19 years old (up to 25 with a disability or special education need). Bromley Youth Council promotes key functions including youth leadership, volunteering, youth democracy, listening to young people and putting young people at the heart of decision making. The Youth Council hold biennial elections across Bromley Schools, Colleges, Youth Clubs and Voluntary services. In addition the Youth Council offers co-opted representation to the Living in Care Council, Bromley Young Advisers and Bromley Young Carers. The Youth Council has representatives on the British Youth Council and the United Kingdom Youth Parliament.

2.3 Each year the Youth Council host a youth manifesto event, to which all borough secondary schools and colleges are invited to send representation. The event is planned, delivered and evaluated by youth councillors and supported by youth support programme staff. Key decision makers in the borough, including elected members, officers and service managers are invited as guests, to listen to the views and concerns and answer questions from young people either living, being educated or growing up in Bromley. The outcomes from this event contribute to and complete the BYC Manifesto for the forthcoming year. **A copy of the 2014/15 Youth Manifesto is available from the report author.**

## Youth Council Manifesto - 2013/14

2.4 The Youth Council Manifesto 2013/14 identified 'Mental Health and Well-being' as the key issue, with youth activities, tuition fees and staying safe as the next most prioritised concerns. 'Mental Health and Well-being' became the primary campaign.

### End of year update

2.5 The Youth Council ran a successful Mental Health and Well-being campaign involving all secondary schools in the borough, youth centres and voluntary sector services. The Youth Council has produced an End of Year Report detailing the impact of the individual campaigns as well as reporting individual and group outcomes and achievements. **A copy of the End of Year Report 2013/14 is available on request from the lead contact for this report.**

2.6 The key headline achievements for the Youth Council have been:

- During the year Bromley Youth Council has worked with, or surveyed, or listened to, or engaged in conversation with in excess of 6500 young people from across the borough.
- Young people have undertaken the research, planning and production of leaflets and a short infomercial style film to support the Mental Health and Wellbeing campaign message. (Link: <http://www.youtube.com/watch?v=Eq31G4F3MLE>.) The film and leaflet resources were launched alongside a green ribbon campaign on World Mental Health Day in October in Bromley. BYC were part of a consortium of groups offering mental health Information in the town centre on this day. During the event, Youth Councillors spoke to 628 young people, and 239 adults about mental health and wellbeing.
- Bromley Youth Council sent copies of their film and leaflets to all secondary schools across the borough. This was accompanied by a set of free core PSHE lesson plans produced by the Samaritans aiming to help students to develop an understanding of the meaning of the term 'emotional health' as it relates to them, and their friends/family/peers.
- The Bromley Youth Council Mental Health and Awareness Film was posted on Mindfull website. [www.Mindfull.org](http://www.Mindfull.org) This is a brilliant new service for 11-17 year olds. It provides support, information and advice about mental health and emotional wellbeing.
- 223 young people from across the Borough undertook a staying safe questionnaire and the recommendations were used to produce a presentation given by young people at the Bromley Crime Summit in September 2013 to approximately 75 adult attendees.
- A copy of the Staying Safe campaign report and presentation was sent to Stephen Greenhalgh, Deputy Mayor for Policing and Crime for London.

### Manifesto 2014/15

2.7 At the manifesto event in March 2014, 78 young people from 14 schools and colleges identified their priority issues as a mandate for the Youth Council. 'Portrayal of Youth in The Media' was identified as the key issue and will be the Youth Council's primary campaign for 2014, with 'Domestic Violence' as the next most prioritised concern and the focus of the secondary campaign.

2.8 The aims and objectives and the proposed work plans of the 2014/15 campaigns are the subject of the remainder of this report.

### **3. Primary Campaign: The portrayal of Youth in the Media**

Bromley Youth Council want young people in Bromley to be portrayed as more than media stereotypes and want to raise the profile of the positive contribution young people make to their communities. Recent research commissioned by Women in Journalism suggests that more than half of the stories about teenage boys in national and regional newspapers (4,374 out of 8,629) were about crime. Nationally, 81% of teenagers felt they were negatively represented in the media and that this was having an adverse effect on their lives.

#### **3.1 The campaign intends to address the following key priority areas:**

- Young people were concerned that local press only seemed to run negative stories of young people re-enforcing stereotypes of young people undertaking bad or negative acts.
- Young people expressed that they would like to look at opportunities to work alongside local press to raise the profile of the positive achievements of young people and the positive contributions young people are making within their communities and the borough as a whole.
- There was significant discussion about the use of social media as a positive tool for young people and a way they can portray a better image of young people. Bromley Youth Council would like to look at ways which it could facilitate this.
- In addition young people raised concerns about the messages that the general media sometimes portrays to young people and the 'negative influences' it can have on young people. Young people also expressed the need for more positive images of 'youth' and youth role models to be encouraged across services, schools, advertising etc.

#### **The portrayal of youth in the media campaign proposed work plan**

#### **3.2 To address the issues the Youth Council are proposing to:**

- Undertake a survey through school councils – seeking views of young people about how they are portrayed in the media. In addition BYC will work with schools to encourage a proactive approach to this campaign and engagement in profiling positive news stories via social media and local press.
- Work alongside LBB Communications Team to look at how BYC could forge closer relationships with local press and look the stories they publish about young people; with an aim to regress the balance and influence the decision making process.
- To develop a BYC Facebook/Twitter page to raise the profile of positive contributions made by Bromley young people via social media. To promote positive contributions of young people across schools, colleges youth organisations etc.
- Bromley Youth Council would like to work with the local authority to engage in and promote Takeover day on Friday 21st November with senior officers and members [http://www.childrenscommissioner.gov.uk/takeover\\_day](http://www.childrenscommissioner.gov.uk/takeover_day). This will give senior officers and young people the opportunity to work together to raise the profile of the positive contribution young people can and do make and provide an opportunity to attract positive press.

#### 4. Secondary Campaign: Domestic Violence

The Youth Council recognize that domestic violence affects children and young people in a number of ways. They can experience the abuse both directly and indirectly and the impact of this can be significant in terms of emotional, behavioural, mental and physical well-being. Children and Young people can also be affected by the impact of the abuse on their non-abusive parent, usually the mother. Teenagers also experience domestic violence in their own intimate relationships, in 2012 a new definition recognised 16 and 17 year olds as victims of domestic violence. The Youth Council see their key role in this campaign to be the need to raise awareness.

In 2009 the University of Bristol and the NSPCC looked at the issue of partner violence in teenage intimate relationships, this was the first report of its type on the UK. A confidential survey was completed by 1,353 young people, between 13 and 17 years old, from eight schools in England, Scotland and Wales.

- A quarter of girls and 18 per cent of boys reported some form of physical partner violence.
- One in nine girls and 4 per cent of boys reported severe physical violence.
- Three-quarters of girls and 14 per cent of boys stated that the physical violence had negatively impacted on their welfare.
- Nearly three-quarters of girls and half of boys reported some form of emotional partner violence.
- A third of girls and 6 per cent of boys stated that the emotional violence had negatively affected their wellbeing.
- One in three girls and 16 per cent of boys reported some form of sexual partner violence.
- 18% of children and 24% of young adults have experienced domestic abuse between adults in their homes during childhood.

Figures provided are from “Partner exploitation and violence in teenage intimate relationships”, NSPCC 2009.

BYC recognise that they need to work with the ‘experts’ to effect change through this campaign. The Youth Council are consulting with the Domestic Abuse & Violence Against Women and Girls Strategy Coordinator, to discuss the opportunities to influence and shape services for young people working alongside already existing provision.

##### 4.1 The campaign intends to address the following key priority areas:

- Ensuring that other young people had the knowledge to identify if they were in a domestic violent relationship, or were part of a family where domestic violence was a feature.
- The Youth Council felt it was important to explain the range of verbal/physical violence, address some of the stereotypes of who is affected and raise awareness of rape and that no means no.
- A further priority was to ensure that Schools prioritize the topic in PSHE and citizenship lessons.
- Following the desire to raise awareness of the issue, the Youth Council were keen to ensure young people had knowledge of support mechanisms and information, and the personal effects of domestic violence, including lack of confidence and self-esteem.

## **Domestic Violence Campaign Proposed Work Plan:**

4.2 To address the issues the Youth Council is proposing to:

- Work with Health Improvement Service on the review/evaluation of Your Choice Your Voice programme for year 9 students. The programme supports and compliments PSHE delivery in schools. The programme comprises four main sessions: Bodies and Sexuality, Sexual Health, Relationships and Substance Misuse and Risky Behaviour. BYC will work with programme deliverers/leaders to ensure that the programme addresses issues which may lead to domestic violence situations.
- Develop further plans/actions with the Borough's Domestic Abuse & Violence Against Women and Girls Strategy Coordinator including looking at how BYC could be involved in/support the Bromley Domestic Violence Conference planned for November, how they can be involved in the consultation on the new domestic violence strategy, and the 'This is Abuse' campaign <http://thisisabuse.direct.gov.uk/> .
- Bromley Youth Council would like to hold an awareness raising event in the town centre perhaps using the 'white ribbon campaign'. This campaign is a worldwide effort of men working to end men's violence against women. The campaign uses wearing a white ribbon as a personal pledge never to commit, condone or remain silent about violence against women. The campaign focuses on November 25, the International Day for the Eradication of Violence Against Women [www.whiteribboncampaign.co.uk](http://www.whiteribboncampaign.co.uk).
- The Youth Council will seek to raise awareness across schools, colleges and youth organisations in the borough and encourage a curriculum focus on domestic violence and engagement with the "This is Abuse" campaign.
- They will seek funding to supply schools, colleges and youth groups with Women's Aid educational resources promoting the hideout website and the educational tool kit Expect Respect. (Link: [www.thehideout.org.uk](http://www.thehideout.org.uk)) .
- The new BYC Facebook page will be used to send out regular updates on the campaign and raise awareness of key dates, information and activities and resources.

The Youth Council is currently in the process of seeking funding and exploring opportunities to resource both campaigns.

## **5. CAMPAIGN PROGRESS REPORTING**

- 5.1 The Youth Council will produce a mid-term progress report during October 2014; copies will be available on request mid October 2014 via the lead contact officer for this report.
- 5.2 The Youth Council will also produce an End of Year Report which will look at the impact of the campaign as well as reporting individual and group outcomes and achievements; copies will be available on request from April/May 2015 from the lead contact officer for this report.

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Report No.  
ES14060

## London Borough of Bromley

### PART ONE - PUBLIC

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**Decision Maker:** Public Protection and Safety Policy Development and Scrutiny Committee

**Date:** 17 June 2014

**Decision Type:** Non-Urgent                      Non-Executive                      Non-Key

**Title:** BROMLEY MENTORING INITIATIVE UPDATE

**Contact Officer:** Paul King, Head of Bromley Youth Support Programme  
Tel: 020 8461 7572 E-mail: [paul.king@bromley.gov.uk](mailto:paul.king@bromley.gov.uk)

**Chief Officer:** Terry Parkin, Executive Director, Education, Care and Health Services

**Ward:** All Wards

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1. Reason for report

This report provides an annual update on the outcomes achieved by the Bromley Mentoring Initiative (BMI) and the expenditure of the BMI for the 2013/14 financial year with particular reference to the service provided to young people identified as being most at risk of developing criminal and anti-social behaviours. The service has received a MOPAC grant contribution of £54,110 in 2013/14 with a similar level of allocation expected for the three financial years 2014/17.

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## 2. RECOMMENDATIONS

2.1 The Policy Development and Scrutiny Committee is asked to consider the:

- (i) outcomes achieved by the BMI during 2012/13 with particular reference to the service provided to young people identified as being most at risk of developing criminal and anti-social behaviours (section 3.5-3.8 refers)
- (ii) expenditure incurred in providing the service including the MOPAC funding

## Corporate Policy

1. Policy Status: New Policy: Portfolio Plan for Public Protection and Safety 2013/14
  2. BBB Priority: Safer Bromley
- 

## Financial

1. Cost of proposal: £N/A
  2. Ongoing costs: £72,974 (total budget for the Bromley Mentoring Initiative includes MOPAC)
  3. Budget head/performance centre: Bromley Youth Support Programme - Business Partnerships
  4. Total current budget for this head: £148,860
  5. Source of funding: MOPAC and Council Core funding
- 

## Staff

1. Number of staff (current and additional): 2
  2. If from existing staff resources, number of staff hours: 1.5 FTE
- 

## Legal

1. Legal Requirement: None
  2. Call-in: Not Applicable
- 

## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): c 140 young people have been beneficiaries during the period covered by this report.
- 

## Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

3.1 The following report provides a further update providing details of the BMI's outcomes and expenditure by the end of the 2013/14 financial year.

#### General Performance of the BMI

3.2 The BMI provides mentors to a number of Council teams working with young people. These are the Anti-social Behaviour Unit, the Youth Offending Service, Behaviour Service, Leaving Care 16+ Team. A service is also provided to Bromley Young Carers. Additionally, mentor services are also purchased from the BMI by central government funded contractors providing programmes of support to young people at risk of dropping out of education, employment and training (EET).

3.3 BMI's general mentor recruitment, training and mentor/mentee matching performance is summarised in the table below:

<b>Bromley Mentoring Initiative</b>	27/02/2013 to 18/06/2013	19/06/2013 to 01/10/2013	02/10/2013 to 28/01/2014	29/01/2014 to 06/05/2014
<b>Mentors</b>				
Active (available to mentor)	118	136	116	111
In matching process	62	71	43	33
Active Matches - Matched to Mentee (actual mentoring relationships)	60 *	65 *	76 *	80 <i>(Of these 16 are LAC and 3 YOS)</i>
Trained awaiting CRB	0	3	3	3
Waiting to attend next training - BMI	20	12	13	10
Waiting to attend next training - YOT	38	34	24	34
<b>Number of mentor relationships – accumulative</b>	-	-	<b>130</b>	<b>142</b>
	<b>2013/14</b>	<b>2013/14</b>	<b>2013/14</b>	<b>2013/14</b>
	<b>Q1 Apr to Jun</b>	<b>Q2 Jul to Sep</b>	<b>Q3 Oct to Dec</b>	<b>Q4 Jan to Mar</b>
New mentors recruited by quarter	<b>23</b>	<b>16</b>	<b>14</b>	<b>9</b>
Mentors trained by quarter	<b>38</b>	<b>31</b>	<b>9</b>	<b>11</b>
Mentors matched by quarter	<b>22</b>	<b>16</b>	<b>40</b>	<b>27</b>

3.4 The matching process is key to the success of mentoring. It takes, on average, 7 hours to achieve each successful match to ensure that the best possible mentor is found to support the varying needs of each individual young person. This includes ensuring that parent/carer permission is received before mentoring can take place. It is extremely rare for a mentoring relationship to fail because of the rigour of the BMI's matching process. The matching process indicator shows the number of mentors that are awaiting a match with a young person. The figure typically falls and levels out as matches are made to mentors throughout the academic year

- 3.5 In the interests of addressing anti-social and criminal behaviour, mentoring is focused on young people who have come to the notice of the Anti-Social Behaviour Unit and young people who are known to the Youth Offending Service.
- 3.6 **Anti-social Behaviour Unit (ASBU):** currently there are 51 mentors working with young people who have come to the notice of the ASBU. Of the 77 young people who had a mentor in the 2012-2013 academic year, only 1 escalated to receiving an ABC.
- 3.7 **Bromley Youth Offending Service (YOS):** There are currently 3 mentors matched with young people from YOS, 5 young people have been supported through a mentoring relationship during 2013/14. Mentors have also supported 39 group sessions (supporting 5 young people at each workshop) including healthy lifestyle workshops, prison visits, boxing training sessions and the YOS reparation activities. To increase the number of mentors working with YOS, mentoring is also being introduced into the Pre-Court Service (preventive service). This covers Triage, Triage 2, Youth Caution and Youth Caution Conditional. On meeting with the YOS worker the young person is assessed and at that point a recommendation for mentoring will be made. The mentoring will start as the young person is taking part in the Pre-Court Disposals and will continue as the young person leaves the YOS.
- 3.8 In February 2014, Mr Boris Johnson, Mayor of London, visited Bromley's Youth Offending Service and was introduced to three mentors and a mentee discussing with them their involvement in the programme. He was very complimentary about the work that was being carried out.
- 3.9 The BMI continues to receive positive feedback. Evaluation for academic year 2013/14 is currently taking place. To date the following comments from link officers in each of the mentoring programmes have been received.
- “We would like more mentors or mentor time to spend with all of the students we currently work with (6). This would help develop the students' ability to develop positive relationships and overcome barriers to learning” (Behaviour Service Programme)
- “The pupil was at risk of permanent exclusion and was only attending school part time. They have developed a very positive relationship over time. The mentor is incredibly adaptable and this has inevitably helped. There is no doubt the child would have been permanently excluded without the mentor's support” (Community Safety Programme)
- “The mentors have worked so well with these boys, we will miss them when the boys both move on to secondary school” (Community Safety Programme)
- “The mentee felt able to speak to her mentor about issues which were worrying her and valued her response” (LAC Programme)
- 3.10 The funding which has been received from the Public Protection and Safety continues to assist the BMI significantly by increasing the staff establishment who are assigned to the BMI. This has enabled the BMI to increase the number of mentors.
- 3.11 The award amounts to £54,110 with a similar amount expected for each of the financial years 2013/2014, 2014/2015, 2015/2016, 2016/2017 (subject to annual confirmation by MOPAC following provision of evidence of satisfactory performance).
- 3.12 The first year of performance against the MOPAC agreed indicators has been completed and the BMI has achieved the following:

Provide 100 volunteer mentor relationships per annum	Has the outcome been achieved? <b>Yes</b> / No. If no, provide explanation	141 relationships have taken place.
% of successfully completed mentoring relationships annually	Has the outcome been achieved? <b>Yes</b> / No. If no, provide explanation.	Out of 141 relationships, 3 were not successful – 2%. This was due to the young person not engaging with the process
% of participants receiving an ABC	Has the outcome been achieved? <b>Yes</b> / No. If no, provide explanation.	Yes, out of 77 mentees, only 1 escalated to an ABC – 1%
% of participants who report an improvement in Education, Employment or Training	Has the outcome been achieved? <b>Yes</b> / No. If no, provide explanation.	Yes, by undertaking self-assessment questionnaires for all participants, 81% reported an improvement in EET
% of participants who report an improvement in self esteem	Has the outcome been achieved? <b>Yes</b> / No. If no, provide explanation.	Yes, by undertaking self-assessment questionnaires for all participants, 84% reported an improvement in self esteem

3.13 The MOPAC funding has also allowed the BMI to extend the mentoring to provide a service for Pre-16 Looked after Children.

3.14 A criteria was agreed with Social Care Managers and referrals are being received for young people who fall into the categories below:

- Older age LAC 14+
- Those experiencing difficulties in school, at risk or having short periods of exclusion
- 15+ and no idea what they want to do

3.15 Currently the BMI have 3 mentors working with LAC young people referred directly from their social workers, but a monthly programme of referrals has been planned. Mentors are reporting very successful meetings. The issues they are raising range from encouragement into further education, support to sustain work experience and emotional support.

3.16 A further extension of the mentoring is offered to young people who are NEET (Not in education, employment or training). The BMI are offering mentoring to NEET young people to offer them motivation and support, encouraging them to access positive activities and accompany them to appointments/interview (work experience, training provider, college or job). This builds on the work undertaken by the Targeted Youth Support Programme and helps to build capacity for the TYS workers. Mentors will also be involved in a pilot programme to take place in the summer term to support group work activities in the Hubs. BMI mentors will also support young people on transition from year 11 to year 12.

#### 4. POLICY IMPLICATIONS

4.1 Reducing crime and disorder, providing reassurance and making Bromley safer are key elements of both Building a Better Bromley and the Safer Bromley Partnership's Community Safety Strategy.

4.2 The BMI is one of four programmes of work that are managed by the Bromley Education Business Partnership (BEBP) within the Education Division. Following a restructure of the Education Division, with effect from 1 April 2013, the BEBP Team transferred into the Safeguarding and Social Care Services Division under the line management of the Head of the Bromley Youth Support Programme and Youth Offending Service. This transfer has resulted in closer working on areas of common strategic purpose in respect to supporting young people to participate in EET and diverting them away from criminal and anti-social behaviour by providing them with structured programmes aimed in improving their capacity for EET.

## 5. FINANCIAL IMPLICATIONS

- 5.1 The BMI continues to operate as a sold service from which clients purchase the level of service they require.
- 5.2 In 2013-2014, the Public Protection and Safety MOPAC Grant contribution of £54,110 represented 74% of the total costs for the BMI which were £72,974. The remainder of the total costs for the BMI were secured from a range of sources including the Behaviour Service, Leaving Care 16+ Team, Young Carers.

<b>Non-Applicable Sections:</b>	Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	

Report No.  
CSD14067

## London Borough of Bromley

### PART ONE - PUBLIC

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**Decision Maker:** Public Protection and Safety PDS Committee

**Date:** 17<sup>th</sup> June 2014

**Decision Type:** Non-Urgent                      Non-Executive                      Non-Key

**Title:** **WORK PROGRAMME AND CONTRACTS REGISTER**

**Contact Officer:** Stephen Wood, Democratic Services Officer  
Tel: 020 8313 4316 E-mail: stephen.wood@bromley.gov.uk

**Chief Officer:** Mark Bowen, Director of Corporate Services

**Ward:** All

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1. Reason for report

1.1 Members are asked to review the Committee's Work Programme and to consider the contracts summary for the Public Protection and Safety Portfolio.

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2. **RECOMMENDATION**

2.1 **That the Committee:**

- (i) reviews its Work Programme (Appendix 1); and
- (ii) Notes the Public Protection and Safety Portfolio Contracts (Appendix 2).

### Corporate Policy

1. Policy Status: Existing Policy: Committees normally receive a report on The Work Programme and Contracts Register at each meeting.
  2. BBB Priority: Excellent Council Safer Bromley
- 

### Financial

1. Cost of proposal: No Cost
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £367,636
  5. Source of funding: 2014/15 revenue budget
- 

### Staff

1. Number of staff (current and additional): 10 posts (8.75fte)
  2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme normally takes less than an hour per meeting.
- 

### Legal

1. Legal Requirement: None:
  2. Call-in: Not Applicable: This report does not involve an executive decision.
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### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is primarily for the benefit of Committee Members.
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### Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

#### Forward Programme

- 3.1 The table at **Appendix 1** sets out the Public Protection and Safety PDS Forward Work Programme. The Committee is invited to comment on the schedule and to propose any changes it considers appropriate.
- 3.2 Other reports may come into the programme - schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

#### Contracts Register

- 3.3 A Public Protection and Safety Contracts Register Summary is at **Appendix 2**.

### 4. POLICY IMPLICATIONS

- 4.1 Each PDS Committee is responsible for setting its own work programme.

<b>Non-Applicable Sections:</b>	Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Work Programme Reports and Minutes of the previous meeting.

## PP&amp;S PDS COMMITTEE - FORWARD WORK PROGRAMME

<b>PUBLIC PROTECTION AND SAFETY PDS – 17<sup>TH</sup> JUNE 2014</b>
Matters Arising
Chairman's Update
Police Update
Visit from SLaM
Budget Monitoring
Mentoring End of Year Report
Bromley Youth Council: 2013/14 End of Year Report and 2014/15 Manifesto Campaign Priorities
Provisional Outturn 2013/14
Draft Portfolio Plan 2014/15
MOPAC UPDATE (including update on outcomes with respect to Perpetrator Programme)
Enforcement Activity-Oct 2013--March 2014
Work Programme and Contracts Register
Schedule of Visits
<b>PUBLIC PROTECTION AND SAFETY PDS – 9<sup>th</sup> September 2014</b>
Matters Arising
Chairman's Update
Police Update
Anti-social Behaviour, Crime and Policing Act 2014
Budget Monitoring
Draft Portfolio Plan 2014/15
Stray and Abandoned Dogs Contract
Update on Community Payback
Report on new Consumer Bill by Trading Standards (including a section on Letting Agencies)
Work Programme and Contracts Register
Schedule of Visits
<b>PUBLIC PROTECTION AND SAFETY PDS – 12<sup>th</sup> November 2014</b>
Matters Arising
Chairman's Update
Police Update
Draft Portfolio Plan 2014/15
Scrutiny of Agenda of next meeting of the Safer Bromley Partnership (tbc).
Budget Monitoring
Work Programme and Contracts Register
Schedule of Visits

Appendix 2

**Public Protection and Safety Contracts Register Summary**

<b>Contract</b>	<b>Start</b>	<b>Complete</b>	<b>Extensi on granted to</b>	<b>Contractor</b>	<b>Total Value £</b>	<b>Annual Value £</b>	<b>Public Protection &amp; Safety PDS</b>
CCTV Maintenance	1.4.2012	31.03.2017		Eurovia	Fixed 3 years  £214,256	£42,851	24 Jan 2012 referred to Executive on 1 <sup>st</sup> Feb 2012
CCTV Control Room	1.4.2012	31.03.3017		OCS	£1,263,25 8	£252,65 2	24 Jan 2012 referred to Executive on 1 <sup>st</sup> Feb 2012
Dog Collection – Stray and Abandoned Dogs Gateway Review	1.12.2012	31.03.14	30.11.14	<b>SDK</b> Environmental Ltd	£63,566	£63,566	PP&S PDS 18 Sept 2012 Extended to 30.11.14
Kennels – Stray and Abandoned Dogs Gateway Review	1.12.2012	30.03.14	30.11.14	Woodland Annual Care Ltd	£96,000	£96,000	PP&S PDS 18 Sept 2012 Extended to 30.11.14
Vets Animal Welfare Enforcements	1.4.2013	31.3.2014	1 year	Corporation of London Veterinary Service	£11,000	£11,000	Waiver agreed by Director of Environmental Services

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